

**CITY OF AURORA  
RESOLUTION NO. 758**

**A RESOLUTION REGARDING STANDARDS FOR CERTAIN CITY VOLUNTEERS  
AND CONTRACTORS**

**WHEREAS**, pursuant to Ordinance 467, the City Council has found that it is in the public's interest to carefully evaluate volunteers for city positions so that the public and City property are protected and that volunteers earn the trust and confidence of the public;

**WHEREAS**, the City Council's objective can be met, at times, by careful consideration of any criminal history a volunteer or potential volunteer may have;

**WHEREAS**, pursuant to Ordinance 467, all applicants for appointed volunteer positions with the City are required to authorize the City to conduct a criminal history check through the Law Enforcement Data System (LEDS) of the Oregon State Police, and criminal history checks of other existing or potential volunteers shall be made at the direction of the Mayor or the City Council with the authorization of the volunteer; and

**WHEREAS**, the City of Aurora Public Works contracts for public works projects from time to time.

**NOW THEREFORE, BE IT RESOLVED BY THE AURORA CITY COUNCIL THAT:**

1. Any volunteer, including any existing or potential volunteer, who is held out as a consultant to the City, a City Official, or Department Head, is subject to Ordinance 467 and shall authorize the City to conduct a criminal history check consistent with the requirements of Ordinance 467 prior to continuing or starting consultation with the City, City Official or Department Head.
2. No member of the City Council or Department Head may utilize the services of a volunteer consultant who does not authorize a criminal history check.
3. No member of the City Council may utilize the services of a consultant or hold an individual out as a consultant to the City or City Official during the conduct of City business, whether paid or volunteer, except upon the prior approval of the City Council.
4. The City of Aurora Public Works shall not knowingly contract for a public works project with a contractor who is not actively registered with the Oregon Construction Contractors Board with the proper registration for the work contemplated by the contract. All Contractors shall be bonded and insured in a manner consistent with Oregon law and any bond must meet the City's insurer's standards, except upon the advanced approval of the City's insurer. All individuals volunteering on a public works project shall complete an application pursuant to the City's insurer's requirements.

**ADOPTED** by the Aurora City Council this 9th day of April 2019.

CITY OF AURORA, OREGON



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Kris Sallee, Mayor

ATTEST:



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W. Scott Jorgensen, City Recorder