

Minutes
Aurora Historic Review Board
Tuesday, February 27, 2024, 7 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Stuart A. Rodgers, City Recorder

STAFF ABSENT: None

VISITORS PRESENT: Erik and Katie Larsen; Corina Kanen, Aurora; Kristi R. (Zoom)

1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING

Chair Jan Peel called the meeting to order at 7:07pm.

2. ROLL CALL

Chair Jan Peel-Absent

Vice Chair Julie Sixkiller-Present

Member Gayle Abernathy-Present

Member Richard Goddard-Present

3. VISITORS-NA

4. CONSENT AGENDA

a) Historic Review Board Minutes – January 23, 2024

Motion by Member Richard Goddard to accept the HRB minutes, seconded by Member Gayle Abernathy, and passed.

5. CORRESPONDENCE-NA

6. NEW BUSINESS

a) 21611 Main St Mill Creek Market Sign Application

Following brief discussion with the applicant Katie Larsen, the HRB proceeded to the following:

Member Richard Goddard moved to approve the application for certificate of appropriateness for Mill Creek Market with the changes noted, including the freestanding sign not to exceed 8' from grade to top of sign and that the shape of the sign be either oval or rectangular. The motion was seconded by Vice Chair Julie Sixkiller and passed.

b) 21611 Main St Door Remodel Application

Following discussion, with the applicant, the HRB proceeded with the following:

Member Richard Goddard moved to approve the application for certificate of appropriateness for the Mill Creek Market door, contingent on receipt of written approval from the property owner and that the door be of a colonial style. The motion was seconded by Member Gayle Abernathy and accepted.

c) Discussion on Code Enforcement in the Historic District

Airport Road Fence Complaint – HRB Note for the Property File Record that Current or Future Owner to Abide by Code in Replacing Fence

The City Recorder will follow up with the owner of the above-referenced fence, sending a letter with the fence code as it applies to the current and future owners of this property. It was noted that the fence has not been finished yet. A copy of the letter will also be included in the property file.

d) HRB Member Recruitment

Corina Kanen introduced herself as a visitor interested in getting to know more about the Historic Review Board. It was noted that while the national historic rules govern Aurora, the city uses a Design Guide and Title 17 code specific to Aurora. It was noted that there are plans to update this guide. The CLG grant for this year was discussed toward funding some local projects including the restoration of a chimney and a re-roofing project. The process for recommendation to City Council was explained, and Kanen will consider this service opportunity and let the board know once she has considered some anticipated variation in her workload and how this may factor into her schedule.

7. OLD BUSINESS

a) 2024 Certified Local Government (CLG) Grant Application

A question was asked about the Emma Walk as to an update from when this CLG grant project completed last summer. The City Recorder will reach out to Jennifer at the museum to request an update at an upcoming HRB meeting on how the Emma Walk program is doing.

It would be nice to know who is buried at the cemetery, and signage off Ehlen Road for the cemetery was also discussed. This kind of project would be a following year (2026) venture with next year's CLG grant focus being on the Design Guide update as mentioned previously.

It was determined to add fence code as an item on March's HRB meeting agenda and to be looking ahead to reviewing sign code in coming months.


8. ADJOURN

Chair Peel adjourned the meeting at 7:57pm.



Julie Sixkiller, Vice Chair

ATTEST:



Stuart A. Rodgers, City Recorder