

# City of Aurora

Founded 1856

“National Historic Site”



Adopted Budget  
Fiscal Year 2020-2021

June 9, 2020

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# Section 1

City Staff

City of Aurora  
Staff Members  
2020-2021

W Scott Jorgensen  
City Recorder

Tammy Grimes  
Office Specialist

Mary Lambert  
Finance Officer

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Mark Gunter  
Public Works Superintendent

Mark Basargin  
Utility Worker

Jacob Johnson  
Utility Worker

## Section 2

Budget Committee Members

**CITY OF AURORA  
BUDGET COMMITTEE MEMBERS  
2020– 2021**

**Brian Asher**

Mayor

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3rd of 3 year term

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## Section 3

Budget Message

# CITY OF AURORA

# BUDGET MESSAGE

# FISCAL YEAR 2020-2021

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## INTRODUCTION

The proposed budget has been prepared in accordance with Oregon Local Budget Law, as prescribed in the Oregon Statutes. Additionally, the document is consistent with governmental accounting and financial reporting standards.

Pursuant to Oregon Budget Law, the budget message must contain certain information which assists the reader of the budget in understanding major differences in the proposed budget from the current year adopted budget. For example, ORS 294.403 requires that the budget message must:

- Explain the budget document
- Include a brief description of the proposed financial policies for the coming fiscal year
- Describe the significant features of the proposed budget
- Explain major changes in financial policy

This year's budget is prepared by Mary Lambert – Budget Officer. City staff contributed to the projections in each of their areas of responsibility.

## Features

This year's proposed budget follows two fiscal years of significant investment by the city in infrastructure and increased services. The general fund proposed expenses can be summarized:

- City Administration - \$228,000
- Public Safety / Police / Court - \$209,000
- Community Development – \$182,000
- Public Facilities / Parks - \$150,000

This year's budget proposal continues areas of infrastructure investment and increased services:

### **Administration -**

- Continued savings toward an eventual new city hall project

### **Public Works -**

- Upgrade of water meters to better enable a long-term move toward monthly utility billing
- Continued savings toward a new water well
- Investment in improvements to the aeration lagoon
- Continued maintenance improvements to our public facilities



## **MAJOR FACTORS**

This year's budget process takes place in a time of tremendous uncertainty, with the public health crisis and economic turmoil caused by the Coronavirus pandemic. As such, every effort is being made to maintain the status quo levels of service to citizens while still preparing for the future.

It is anticipated that low interest rates will reduce the amount of income the city receives from its investment account. Less revenue is also expected to come from the Oregon Department of Transportation gasoline tax distribution due to decreased sales.

Over the long-term, the city expects to see additional revenue from new residential and commercial construction from projects that have been permitted and are currently being planned. Those represent new opportunities to offset short-term revenue losses and increase the city's tax base.

### **Budget Officer's comments**

Thank you all for taking the time and making the effort to serve on the Budget Committee. Thank you for attending the evening budget committee meetings and providing your comments on the budget document. This process could not be completed without you. I also want to thank staff for their input and time invested in helping to produce this budget document.

Mary Lambert – Budget Officer / Financial Officer  
Brian Asher – Mayor

## *APPENDIX A – Description of Funds*

### **General Fund**

#### *Revenues*

**Franchise Fees:** Franchise fees are assessments for a utility company’s use of the City’s right of way. Included are agreements with CenturyLink, WAVE Communications, Republic Services, Portland General Electric and NW Natural Gas. No change in this revenue is expected.

**Fees for Services:** Fees for services include nuisance abatement and copy fees. This is not a significant source of revenue.

**Licenses and Permits:** Licenses and permits include building permit fees, engineering fees, planning fees, business license fees, and park reservation fees. This budget reflects a slight decrease in planning and development reimbursements while projecting an increase in building permit fees. This is due to the several projects the city has been working on moving forward to the permitting stage. Business license and park reservation fees have decreased.

**Rents:** Rents include only the communications companies renting space on the water tower. Currently, the City is receiving approximately \$3,500 per month from T-Mobile, Sprint/Nextel, and Verizon.

**Intergovernmental:** Intergovernmental revenue includes state revenue sharing, state cigarette tax, state liquor tax and marijuana tax. The budget reflects declining cigarette taxes offset by increasing liquor and marijuana taxes.

**Fines, Penalties & Forfeits:** Fines, penalties and forfeits include primarily court fine revenue and fees collected through the municipal court.

**Interest:** Interest includes all interest earned in the Local Government Investment Pool (LGIP). This interest is distributed to each fund on a percentage basis. It is anticipated that interest revenue will decrease in all funds this fiscal year due to lower interest rates.

**Taxes to Balance:** Taxes to balance include the maximum property tax levy allowed based on the City’s current assessed valuation, multiplied by the rate limit and reduced by the estimated taxes not to be received. An increase of 3% on last year’s assessed value has been added.

#### *Expenditures*

No major changes for requirements are anticipated. The General Fund will again be transferring funds to the Aurora Colony Days Fund and the Building Fund.

## **Aurora Colony Days Fund**

Revenue comes from sponsorships and fees for events. This fund will receive a transfer of \$7,000 from the General Fund – Revenue Share.

## **Street/Storm Fund**

The primary source of revenue is the ODOT highway tax apportionment. This fund also receives revenue from the street lighting fee, which is used to pay the electric bill for the street lights. The city will apply for a grant of \$100,000 to be used to apply sealants to multiple streets. This budget reflects a small decrease in highway tax revenue.

## **Street Reserve Fund**

All revenues from the street maintenance fees paid by our residents are accruing in this fund. All moneys deposited to this fund will be used only for street improvements, maintenance and/or upgrades. This fund will be renewed this year.

## **Water Operating Fund**

The Water Fund, an enterprise fund, receives revenue from water billing. All revenues in this fund pay for water cost of sales, maintenance and upgrades. As required by Resolution, a rate increase of 2.6% (US Bureau of Labor and Statistics Consumer Price Index) of the base rate is included in this budget. This budget shows the 2nd year of a 5 year plan to save for the replacement of well 3.

## **Water Reserve Fund**

The reserve fund is for maintaining, improving, or expanding the water system. If not renewed, this fund expires in 2026. Any revenue received is a transfer from the Water Operating Fund. There is no transfer in this budget.

## **Sewer Operating Fund**

The Sewer Fund, an enterprise fund, receives revenue from a fixed sewer billing rate. All revenues in this fund pay for wastewater collection, treatment, disposal, system maintenance and upgrades. As required by Resolution, a rate increase of 2.6% (US Bureau of Labor and Statistics Consumer Price Index) of the base rate is included in this budget. This budget includes a large expenditure to increase the capacity of the waste water facility.

## **Sewer Reserve Fund**

The reserve fund is for maintaining, improving, or expanding the sewer system. This fund expires in 2026 unless renewed. Any revenue received is a transfer from the Sewer Operating Fund. There is no transfer in this budget.

## **General Obligation Bonds**

Each year, the amount of the principal payment increases, and the interest decreases. The bond payments are funded by a property tax levy that is separate from the General Fund tax levy. The final payment on this bond is June 2024.

## **System Development Charge Funds**

In all SDC funds, revenue calculations are based on thirteen (13) new construction permits. SDCs are generated through building permits for new construction. Expenditures are restricted by law.

## **Park Reserve Fund**

The reserve fund is for maintaining, repairing and upgrading city parks. This fund expires in 2021 unless renewed.

## **City Hall Building Fund**

The City Hall Building Fund is a “reserve” type of fund, saving toward a new City Hall. The revenue for this fund includes donations, business license surcharges and transfers from the General Fund. The proposed budget has a transfer in the amount of \$105,000 this year.

## Section 4

Budget Document

RESOURCES

CURRENT Assessed Value (Estimated)

133,229,610

General Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1	541,742	609,456	609,000	1 Available cash on hand* (cash basis)	647,000	647,000	626,500	1
2	7,017	13,869	6,000	2 Previously levied taxes estimated to be received	6,000	6,000	6,000	2
3	9,715	16,205	12,000	3 Interest	8,000	8,000	8,000	3
4	0	0	0	4 Transferred IN, from other funds	0	0	0	4
5				5 <b>OTHER RESOURCES</b>				5
6	8,531	8,962	19,000	6 Business License Fees	16,000	16,000	16,000	6
7	1	27	200	7 Copy, Discovery and Other Fees	200	200	200	7
8	69,526	67,026	68,000	8 Franchise Fees	68,000	68,000	68,000	8
9	24,161	23,741	20,000	9 Liquor, Cigarette, Marijuana Tax	23,000	23,000	23,000	9
10	156	0	500	10 Sale of Assets, Misc	100	100	100	10
11	36,125	28,274	20,000	11 Municipal Court Fines	23,000	23,000	23,000	11
12	2,075	1,575	1,000	12 Park Reservation Fees	500	500	500	12
13	10,189	10,502	12,000	13 State Revenue Sharing	12,000	12,000	12,000	13
14	40,450	41,242	42,000	14 Tower Rent	42,800	42,800	42,800	14
15	467	440	1,000	15 Planning and Development Fees	500	500	500	15
16	52,134	30,778	20,000	16 Building Permits and Fees	25,000	25,000	25,000	16
17	1,000	0	1,000	17 Planning Tech and Assistance Grant (Bi annual)	0	0	0	17
18	14,452	14,119	12,000	18 Planning and Development Reimbursments	10,000	10,000	10,000	18
19	2,811	0	500	19 Lien / Violation Payments	200	200	200	19
20	0	0	12,000	20 HRB Historic Preservation Grant	0	0	0	20
21	0	0	5,000	21 Scholarships, Grants, Donations	15,000	15,000	15,000	21
22	0	0	25,000	22 UGB Project Grants	25,000	25,000	25,000	22
23	0	0	25,000	23 UGB Project Donations	25,000	25,000	25,000	23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	820,552	866,216	911,200	29 Total resources, except taxes to be levied	947,300	947,300	926,800	29
30			298,034	30 Taxes estimated to be received	310,536	310,536	310,536	30
31	278,995	292,961		31 Taxes collected in year levied				31
32	1,099,547	1,159,177	1,209,234	32 <b>TOTAL RESOURCES</b>	1,257,836	1,257,836	1,237,336	32

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS SUMMARY	Budget for Next Year 2020-2021		
Actual		Adopted Budget This Year Year 2019-2020	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1			1	PERSONNEL SERVICES			1
2	78,726	95,994	2	Salaries	126,938	126,938	2
3			3				3
4	22,383	32,632	4	Benefits	68,749	68,749	4
5			5				5
6			6				6
7			7				7
8	101,109	128,626	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>195,687</b>	<b>195,687</b>	<b>8</b>
9		2.05	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>2.05</b>	<b>2.05</b>	<b>9</b>
10			10	MATERIALS AND SERVICES			10
11	224,132	223,509	11	Administration and Finance (See LB-30, Page 3)	256,830	256,830	11
12	78,654	71,972	12	Community Development (See LB-30, Page 4)	182,150	182,150	12
13	9,591	9,083	13	Municipal Court (See LB-30, Page 5)	12,100	12,100	13
14	16,411	17,621	14	Public Facilities (See LB-30, Page 6)	24,900	24,900	14
15	32,972	36,029	15	Parks (See LB-30, Page 7)	49,400	49,400	15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	361,760	358,214	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>525,380</b>	<b>525,380</b>	<b>27</b>
28			28	CAPITAL OUTLAY			28
29	3,722	0	29	Administration and Finance (See LB-30, Page 3)	5,000	5,000	29
30	0	0	30	Parks (See LB-30, Page 7)	10,000	10,000	30
31			31	Public Facilities (See LB-30, Page 6)	35,000	35,000	31
32			32				32
33			33				33
34			34				34
35	3,722	0	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>	<b>50,000</b>	<b>35</b>
36	466,591	486,840	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>771,067</b>	<b>771,067</b>	<b>36</b>

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS FOR: <u>Administration</u>	Budget for Next Year 2020-2021			
Actual		Adopted Budget This Year Year 2019-2020	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	PERSONNEL SERVICES				1
2	65,018	83,059	2	Salaries	109,632	109,632	105,455	2
3	16,962	27,151	3	Benefits	56,768	56,768	53,344	3
4			4					4
5	<b>81,980</b>	<b>110,210</b>	5	<b>TOTAL PERSONNEL SERVICES</b>	<b>166,400</b>	<b>166,400</b>	<b>158,799</b>	5
6		<b>1.72</b>	6	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.72</b>	<b>1.72</b>	<b>1.72</b>	6
7			7	MATERIALS AND SERVICES				7
8	8,682	978	8	Contract Services	5,000	5,000	5,000	8
9	980	980	9	Copier Lease/Maintenance Contract	750	750	750	9
10	56	10	10	Repair and Maintenance	1,000	1,000	1,000	10
11	15,050	16,724	11	Legal	20,000	20,000	20,000	11
12	2,682	2,353	12	Insurance and Bonds	3,000	3,000	3,000	12
13	476	867	13	Mileage	750	750	750	13
14	2,296	2,566	14	Office Expense	5,500	5,500	5,500	14
15	1,405	2,018	15	Staff Training and Conference	3,000	3,000	3,000	15
16	4,917	4,917	16	Audit	5,500	5,500	5,500	16
17	300	0	17	Office Equipment Lease-Postage meter	0	0	0	17
18	0	755	18	Office Equipment	2,500	2,500	2,500	18
19	3,854	3,569	19	Phone and Fax	4,000	4,000	4,000	19
20	689	1,015	20	Postage & meter lease	1,400	1,400	1,400	20
21	610	603	21	Staff Professional Dues and Fees	600	600	600	21
22	4,881	2,625	22	Springbrook Lease	3,000	3,000	3,000	22
23	238	158	23	Ethics Commission Fee	350	350	350	23
24	417	2,957	24	Software Security / On Site Server	3,300	3,300	3,300	24
25	88	88	25	Bank and Finance Charges	150	150	150	25
26	400	400	26	Internet	600	600	600	26
27	3,175	0	27	On-site Server	0	0	0	27
28	172,936	179,926	28	Police Contract Services	196,430	196,430	196,430	28
29			29					29
30	<b>224,132</b>	<b>223,509</b>	30		<b>256,830</b>	<b>256,830</b>	<b>256,830</b>	30
31			31	CAPITAL OUTLAY				31
32		0	32	Equipment	5,000	5,000	5,000	32
33	3,722	0	33	Software/Server Updates	0	0	0	33
34			34					34
35	<b>3,722</b>	<b>0</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	35
36	<b>309,834</b>	<b>333,719</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>428,230</b>	<b>428,230</b>	<b>420,629</b>	36



**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**General Fund**

**City of Aurora**

Historical Data			REQUIREMENTS FOR: <u>Community Development</u>	Budget for Next Year 2020-2021						
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2017-2018	First Preceding Year 2018-2019									
1			1	PERSONNEL SERVICES			1			
2			2				2			
3			3				3			
4	0	0	4	<b>TOTAL PERSONNEL SERVICES</b>			0	4		
5			5	<b>Total Full-Time Equivalent (FTE)</b>				5		
6			6	MATERIALS AND SERVICES			6			
7	0	101	7	Aurora City Council	250	250	250	7		
8	0	13	8	Aurora Planning Commission	200	200	200	8		
9	50	50	9	Historic Review Board	100	100	100	9		
10	1,075	2,264	10	City Official Training, Conference, Mileage	6,000	6,000	6,000	10		
11	2,507	2,697	11	Dues and Publications	3,600	3,600	3,600	11		
12	6,054	12,250	12	Planning Consultant - City Paid	15,000	15,000	15,000	12		
13	7,056	10,511	13	Planning Consultant - Billed to Applicant	10,000	10,000	10,000	13		
14	7,310	11,900	14	City Engineer - Billed to Applicant	15,000	15,000	15,000	14		
15	1,015	1,362	15	Publishing and Posting Fees	2,000	2,000	2,000	15		
16	32,023	18,030	16	Building Permit Fees	20,000	20,000	20,000	16		
17	2,790	2,432	17	State of Oregon Surcharge Fees	4,000	4,000	4,000	17		
18	0	0	18	Development Code Amendments	0	0	0	18		
19	1,000	0	19	Planning Assistance Grant (Bi annual)	0	0	0	19		
20	250	0	20	Abatement and Lien Expense	500	500	500	20		
21	7,193	5,340	21	Revenue Share Projects	5,000	5,000	5,000	21		
22	10,331	5,006	22	NM School District Excise Tax	12,000	12,000	12,000	22		
23	0	0	23	HRB Historic Preservation Project	0	0	2,631	23		
24	0	0	24	UGB Project Consultants - EOA	35,000	35,000	35,000	24		
25	0	0	25	UGB Project Legal Fees - EOA	5,000	5,000	5,000	25		
26	0	0	26	UGB Project Planning Fees - EOA	10,000	10,000	10,000	26		
27			27	Economic Opportunities Analysis	18,000	18,000	18,000	27		
28			28	Emergency Management Equipment	2,000	2,000	2,000	28		
29			29	Community Outreach	3,500	3,500	14,000	29		
30			30	Legal - Land Use Litigation	15,000	15,000	15,000	30		
31			31					31		
32	78,654	71,972	32	<b>TOTAL MATERIALS AND SERVICES</b>			182,150	182,150	195,281	32
33			33	CAPITAL OUTLAY						33
34			34						34	
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>			0	0	0	35
36	78,654	71,972	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>			182,150	182,150	195,281	36

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**City of Aurora**

	Historical Data			<b>REQUIREMENTS FOR: Municipal Court</b>	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
<b>1</b>			<b>1</b>	<b>PERSONNEL SERVICES</b>				<b>1</b>
2			2					2
3			3					3
4			4					4
5			5					5
6			6					6
7			7					7
<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8 TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>
<b>9</b>				<b>Total Full-Time Equivalent (FTE)</b>				<b>9</b>
<b>10</b>			<b>10</b>	<b>MATERIALS AND SERVICES</b>				<b>10</b>
11	132	20	200	11 Office Expense	200	200	200	11
12	7,659	7,263	7,500	12 Court Revenue Payments to Others	9,000	9,000	9,000	12
13	1,800	1,800	2,200	13 Court Judge	2,300	2,300	2,300	13
14	0	0	600	14 Court Interpreter	600	600	600	14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
<b>27</b>	<b>9,591</b>	<b>9,083</b>	<b>10,500</b>	<b>27 TOTAL MATERIALS AND SERVICES</b>	<b>12,100</b>	<b>12,100</b>	<b>12,100</b>	<b>27</b>
<b>28</b>			<b>28</b>	<b>CAPITAL OUTLAY</b>				<b>28</b>
29			29					29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35 TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>
<b>36</b>	<b>9,591</b>	<b>9,083</b>	<b>10,500</b>	<b>36 ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>12,100</b>	<b>12,100</b>	<b>12,100</b>	<b>36</b>

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

	Historical Data			REQUIREMENTS FOR: <u>Public Facilities</u>	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8	0	0	0	8 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	8
9				9 <b>Total Full-Time Equivalent (FTE)</b>				9
10				10 MATERIALS AND SERVICES				10
11	1,296	1,559	2,000	11 Operating Materials and Supplies	2,500	2,500	2,500	11
12	514	2,340	10,000	12 Repair and Maintenance	5,000	5,000	5,000	12
13	4,162	4,089	5,500	13 Electricity and Heating	5,500	5,500	5,500	13
14	3,499	3,168	4,650	14 City Hall and Public Restroom Contract Services	4,600	4,600	4,600	14
15	6,940	6,465	7,200	15 Planter Strips, 2nd St Restroom Area Maint	7,300	7,300	7,300	15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27	16,411	17,621	29,350	27 <b>TOTAL MATERIALS AND SERVICES</b>	24,900	24,900	24,900	27
28				28 CAPITAL OUTLAY				28
29	0	0	0	29 Capital Projects	35,000	35,000	35,000	29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	0	0	0	35 <b>TOTAL CAPITAL OUTLAY</b>	35,000	35,000	35,000	35
36	16,411	17,621	29,350	36 <b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	59,900	59,900	59,900	36

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**City of Aurora**

Historical Data			REQUIREMENTS FOR: <u>Parks</u>	Budget for Next Year 2020-2021				
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	PERSONNEL SERVICES				1
2	13,708	12,935	2	Salaries	17,306	17,306	17,306	2
3			3					3
4	5,421	5,481	4	Benefits	11,980	11,980	11,409	4
5			5					5
6			6					6
7			7					7
8	19,129	18,416	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>29,286</b>	<b>29,286</b>	<b>28,715</b>	8
9		0.33	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.33</b>	<b>0.33</b>	<b>0.33</b>	9
10			10	MATERIALS AND SERVICES				10
11	2,697	6,420	11	Operating Material and Supplies	5,000	5,000	5,000	11
12	3,958	2,537	12	Contract Services	5,000	5,000	5,000	12
13	2,690	1,869	13	Electricity and Heating	3,500	3,500	3,500	13
14	2,063	1,270	14	Insurance and Bonds	1,700	1,700	1,700	14
15	579	0	15	Repair and Maintenance	13,500	13,500	13,500	15
16	0	45	16	Vehicle / Equipment Operation & Maintenance	1,000	1,000	1,000	16
17	9,300	12,000	17	Tree Removal and Pruning	5,000	5,000	5,000	17
18	1,494	1,350	18	Contract Services / Janitorial	2,100	2,100	2,100	18
19	10,191	10,538	19	Park Maintenance Contractor	12,600	12,600	12,600	19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	32,972	36,029	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>49,400</b>	<b>49,400</b>	<b>49,400</b>	27
28			28	CAPITAL OUTLAY				28
29	0	0	29	Equipment / Projects	10,000	10,000	10,000	29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	35
36	52,101	54,445	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>88,686</b>	<b>88,686</b>	<b>88,115</b>	36

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**General Fund**

**City of Aurora**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	20,000	20,000	80,000	23 Transfer to City Hall Building	105,000	105,000	105,000	23
24	3,500	4,500	7,000	24 Transfer to Aurora Colony Days Fund	7,000	7,000	7,000	24
25				25				25
26				26				26
27				27				27
28				28				28
29	23,500	24,500	87,000	29 <b>TOTAL INTERFUND TRANSFERS</b>	112,000	112,000	112,000	29
30			398,790	30 <b>OPERATING CONTINGENCY</b>	374,769	374,769	349,312	30
31	23,500	24,500	485,790	31 <b>Total Requirements NOT ALLOCATED</b>	486,769	486,769	461,312	31
32	466,591	486,840	723,444	32 Total Requirements for ALL Org.Units/Programs within fund	771,067	771,067	776,025	32
33				33 Reserved for future expenditure				33
34	609,456	647,837		34 Ending balance (prior years)				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	1,099,547	1,159,177	1,209,234	36 <b>TOTAL REQUIREMENTS</b>	1,257,836	1,257,836	1,237,336	36

RESOURCES

Aurora Colony Days Fund est 2015-2016

City of Aurora

Historical Data			Adopted Budget This Year Year 2019-2020	RESOURCE DESCRIPTION	Budget for Next Year 2020-2021				
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2017-2018	First Preceding Year 2018-2019								
1	9,496	12,611	11,500	1	Available cash on hand* (cash basis)	9,000	9,000	9,800	1
2	153	286	200	2	Interest	125	125	125	2
3	3,500	4,500	7,000	3	Transferred IN, from General Fund	7,000	7,000	7,000	3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	0	0	25	6	Donations - Concerts	25	25	25	6
7	6,250	7,900	10,000	7	Sponsorships - Concerts	7,600	7,600	7,600	7
8	0	0	25	8	Donations - Run / Walk	25	25	25	8
9	1,500	600	500	9	Sponsorships - Run / Walk	400	400	400	9
10	0	0	25	10	Donations - Other	25	25	25	10
11	1,980	1,255	1,200	11	Fees - Run / Walk	1,500	1,500	1,500	11
12	975	1,295	1,350	12	Fees - Vendor	1,300	1,300	1,300	12
13	0	0	25	13	Fees - Other	25	25	25	13
14		0	1,000	14	Sponsorships - Other	100	100	100	14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	23,854	28,447	32,850	29	Total resources, except taxes to be levied	27,125	27,125	27,925	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>23,854</b>	<b>28,447</b>	<b>32,850</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>27,125</b>	<b>27,125</b>	<b>27,925</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**Aurora Colony Days Fund**

City of Aurora

1	Historical Data			2	<b>REQUIREMENTS FOR: <u>Aurora Colony Days</u></b>	Budget for Next Year 2020-2021			1
	Actual		Adopted Budget This Year Year 2019-2020			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1				1	PERSONNEL SERVICES				1
2	1,808	1,709	1,966	2	Salaries	2,241	2,241	2,241	2
3				3					3
4	477	489	968	4	Benefits	1,269	1,269	1,202	4
5				5					5
6				6					6
7				7					7
8	<b>2,285</b>	<b>2,198</b>	<b>2,934</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>3,510</b>	<b>3,510</b>	<b>3,443</b>	8
9			<b>0.04</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.04</b>	<b>0.04</b>	<b>0.04</b>	9
10				10	MATERIALS AND SERVICES				10
11	4,866	8,439	7,000	11	Concert	7,200	7,200	7,200	11
12	177	378	500	12	Vendor	300	300	300	12
13	1,382	1,819	2,000	13	Run / Walk	2,000	2,000	2,000	13
14	191	229	500	14	Parade	350	350	350	14
15		151	300	15	Car Show	350	350	350	15
16	2,342	719	6,000	16	Shared Expenses	6,000	6,000	6,000	16
17	0	0	1,000	17	City Improvements	500	500	500	17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	<b>8,958</b>	<b>11,735</b>	<b>17,300</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>16,700</b>	<b>16,700</b>	<b>16,700</b>	27
28				28	CAPITAL OUTLAY				28
29				29					29
30				30					30
31				31					31
32				32					32
33				33					33
34				34					34
35	<b>0</b>	<b>0</b>	<b>0</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	35
36	<b>11,243</b>	<b>13,933</b>	<b>20,234</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>20,210</b>	<b>20,210</b>	<b>20,143</b>	36

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Aurora Colony Days Fund**

**City of Aurora**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			12,616	30 <b>OPERATING CONTINGENCY</b>	6,915	6,915	7,782	30
31	0	0	12,616	31 <b>Total Requirements NOT ALLOCATED</b>	6,915	6,915	7,782	31
32	11,243	13,933	20,234	32 <b>Total Requirements for ALL Org.Units/Programs within fund</b>	20,210	20,210	20,143	32
33				33 <b>Reserved for future expenditure</b>				33
34	12,611	14,514		34 <b>Ending balance (prior years)</b>				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	23,854	28,447	32,850	36 <b>TOTAL REQUIREMENTS</b>	27,125	27,125	27,925	36



RESOURCES

Street / Storm Operating Fund

City of Aurora

Historical Data			Adopted Budget This Year Year 2019-2020	RESOURCE DESCRIPTION	Budget for Next Year 2020-2021				
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2017-2018	First Preceding Year 2018-2019								
1	154,047	173,336	189,000	1	Available cash on hand* (cash basis)	207,000	207,000	207,000	1
2	2,628	4,503	4,000	2	Interest	2,500	2,500	2,500	2
3	0			3	Transferred IN				3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	300	0	100	6	Sale of Assets	100	100	100	6
7	18,556	18,404	17,172	7	Street Lighting Fees	17,280	17,280	17,280	7
8	61,894	71,548	73,000	8	State Highway Taxes	70,000	70,000	70,000	8
9	0	0	100,000	9	State / City Allotment Grant	100,000	100,000	100,000	9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	237,425	267,791	383,272	29	Total resources, except taxes to be levied	396,880	396,880	396,880	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	237,425	267,791	383,272	32	<b>TOTAL RESOURCES</b>	<b>396,880</b>	<b>396,880</b>	<b>396,880</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Street / Storm Operating Fund**

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Street / Storm Operating</u>	Budget for Next Year 2020-2021				
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	<b>PERSONNEL SERVICES</b>			1	
2	17,779	16,977	2	Salaries	20,458	20,458	20,458	2
3			3					3
4	4,747	5,890	4	Benefits	11,982	11,982	11,440	4
5			5					5
6			6					6
7			7					7
8	<b>22,526</b>	<b>22,867</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>32,441</b>	<b>32,441</b>	<b>31,899</b>	8
9		<b>0.34</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.34</b>	<b>0.34</b>	<b>0.34</b>	9
10			10	<b>MATERIALS AND SERVICES</b>			10	
11	4,571	1,471	11	Operating Materials and Supplies	6,000	6,000	6,000	11
12	13,332	14,350	12	Contract Services	28,000	33,000	33,000	12
13	1,830	1,638	13	Vehicle and Equipment Operating Expense	3,500	3,500	3,500	13
14	410	433	14	Vehicle and Equipment Repair and Maintenance	2,500	2,500	2,500	14
15	1,662	4,520	15	Street/Storm Repair and Maintenance	10,000	10,000	10,000	15
16	3,920	1,523	16	Insurance	2,500	2,500	2,500	16
17	15,688	15,495	17	Street Lights	16,500	16,500	16,500	17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	<b>41,413</b>	<b>39,430</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>69,000</b>	<b>74,000</b>	<b>74,000</b>	27
28			28	<b>CAPITAL OUTLAY</b>			28	
29	0	17,216	29	Equipment	5,000	5,000	5,000	29
30	0	0	30	Capital Improvements	5,000	5,000	5,000	30
31	0	0	31	State/City Allotment Grant Project	100,000	100,000	100,000	31
32	0	0	32	Storm Water Master Plan	50,000	50,000	50,000	32
33	150	0	33	UIC & TMDL Compliance	2,500	2,500	2,500	33
34			34					34
35	<b>150</b>	<b>17,216</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>162,500</b>	<b>162,500</b>	<b>162,500</b>	35
36	<b>64,089</b>	<b>79,513</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>263,941</b>	<b>268,941</b>	<b>268,399</b>	36

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Street / Storm Operating Fund**

City of Aurora

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-2021			Line Item
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			151,931	30 <b>OPERATING CONTINGENCY</b>	132,939	127,939	128,481	30
31	0	0	151,931	31 <b>Total Requirements NOT ALLOCATED</b>	132,939	127,939	128,481	31
32	64,089	79,513	231,341	32 <b>Total Requirements for ALL Org.Units/Programs within fund</b>	263,941	268,941	268,399	32
33				33 <b>Reserved for future expenditure</b>				33
34	173,336	188,278		34 <b>Ending balance (prior years)</b>				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	237,425	267,791	383,272	36 <b>TOTAL REQUIREMENTS</b>	396,880	396,880	396,880	36

**FORM  
LB-11**

This fund is authorized and re-established by resolution #601 on 6-08-2010 for the following specified purpose: Street improvements, maintenance and repair.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2020

City of Aurora

**Street Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021						
	Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2017-2018	First Preceding Year 2018-2019									
1				1	<b>RESOURCES</b>			1			
2	97,142	112,502	129,600	2	Cash on hand * (cash basis)	120,345	120,345	120,345	2		
3	1,732	3,032	2,500	3	Interest	1,200	1,200	1,200	3		
4				4	Transferred IN, from other funds				4		
5	13,628	14,191	14,310	5	Street Maintenance Fee	14,400	14,400	14,400	5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	112,502	129,725	146,410	10	Total Resources, except taxes to be levied	135,945	135,945	135,945	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
<b>13</b>	<b>112,502</b>	<b>129,725</b>	<b>146,410</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>135,945</b>	<b>135,945</b>	<b>135,945</b>	<b>13</b>		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	0	0	146,410	16	Street/Storm	Capital Outlay	Improvements/repairs	135,945	135,945	135,945	
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	112,502	129,725		27	Ending balance (prior years)						
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>						
<b>29</b>	<b>112,502</b>	<b>129,725</b>	<b>146,410</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>135,945</b>	<b>135,945</b>	<b>135,945</b>	<b>29</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM  
LB-10**

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Street / Storm Drain System Development Charges**

**City of Aurora**

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS				Budget for Next Year 2020-2021				
Actual		Adopted Budget Year 2019-2020					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-19										
1			1	<b>RESOURCES</b>				1			
2	52,397	67,879	2	Cash on hand * (cash basis)				2			
3		39,791	3	Street Reimbursement				3			
4		32,885	4	Street Improvement				4			
5		537	5	Storm Reimbursement				5			
6		2,090	6	Storm Improvement				6			
7			7					7			
8			8					8			
9	6,460	2,584	9	Street Reimbursement Fee				9			
10	7,240	2,896	10	Street Improvement Fee				10			
11	270	108	11	Storm Reimbursement Fee				11			
12	530	212	12	Storm Improvement Fee				12			
13			13					13			
14	982	1,795	14	Interest				14			
15			15					15			
16	67,879	75,474	16	Total Resources, except taxes to be levied				16			
17			17	Taxes estimated to be received				17			
18			18	Taxes collected in year levied				18			
<b>19</b>	<b>67,879</b>	<b>75,474</b>	<b>19</b>	<b>TOTAL RESOURCES</b>				<b>121,874</b>	<b>121,874</b>	<b>121,874</b>	<b>19</b>
20			20	<b>REQUIREMENTS **</b>							20
21			21	Org Unit or Prog & Activity	Object Classification	Detail					21
22	0	0	22	Street/Storm	Capital Outlay	Street Reimb Projects	60,134	60,134	60,134	60,134	22
23	0	0	23	Street/Storm	Capital Outlay	Street Improvement Projects	56,205	56,205	56,205	56,205	23
24	0	0	24	Street/Storm	Capital Outlay	Storm Reimb Projects	1,594	1,594	1,594	1,594	24
25	0	0	25	Street/Storm	Capital Outlay	Storm Improvement Projects	3,941	3,941	3,941	3,941	25
26			26								26
27			27								27
28			28								28
29	67,879	75,474	29	Ending balance (prior years)							29
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>							30
<b>31</b>	<b>67,879</b>	<b>75,474</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>				<b>121,874</b>	<b>121,874</b>	<b>121,874</b>	<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Water Operating Fund

City of Aurora

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-2021					
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2017-2018	First Preceding Year 2018-2019								
1	222,669	259,478	300,000	1	Available cash on hand* (cash basis)	412,000	412,000	401,500	1
2	3,766	7,485	6,500	2	Interest	4,000	4,000	4,000	2
3				3	Transferred IN				3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	312,717	333,079	350,000	6	Water Sales	355,000	355,000	355,000	6
7	2,300	2,300	4,600	7	Meter Installation Sales	4,000	4,000	4,000	7
8	25,376	22,623	22,896	8	Water Sales (Filtration Assessment)	23,000	23,000	23,000	8
9	15	120	100	9	NSF charges	100	100	100	9
10	3,833	42	200	10	Sale of assets	200	200	200	10
11	966	1,288	1,365	11	Webpayment Convenience Fee	1,575	1,575	1,575	11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	571,642	626,415	685,661	29	Total resources, except taxes to be levied	799,875	799,875	789,375	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>571,642</b>	<b>626,415</b>	<b>685,661</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>799,875</b>	<b>799,875</b>	<b>789,375</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Water Operating Fund**

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Water Operating</u>	Budget for Next Year 2020-2021				
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	<b>PERSONNEL SERVICES</b>			1	
2	74,116	70,243	2	Salaries	93,130	93,130	91,041	2
3			3					3
4	22,230	22,100	4	Benefits	48,567	48,567	45,988	4
5			5					5
6			6					6
7			7					7
8	<b>96,346</b>	<b>92,343</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>141,697</b>	<b>141,697</b>	<b>137,029</b>	8
9		<b>1.62</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.62</b>	<b>1.62</b>	<b>1.62</b>	9
10			10	<b>MATERIALS AND SERVICES</b>			10	
11			11					11
12	157,893	140,056	12	See LB-31 (page 19)	187,475	187,475	187,475	12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21	<b>157,893</b>	<b>140,056</b>	21	<b>TOTAL MATERIALS AND SERVICES</b>	<b>187,475</b>	<b>187,475</b>	<b>187,475</b>	21
22			22	<b>CAPITAL OUTLAY</b>			22	
23	11,911	19,942	23	Meters	40,000	40,000	40,000	23
24	7,875	15,000	24	Equipment	17,000	17,000	17,000	24
25	0	0	25	Building Improvements/Repairs	3,000	3,000	3,000	25
26	13,123	0	26	Water Main Improvements/Repairs	15,000	15,000	15,000	26
27	3,524	4,965	27	Capital Improvements	5,000	5,000	5,000	27
28	600	0	28	Software / Server Update	0	0	0	28
29			29					29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	<b>37,033</b>	<b>39,907</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	35
36	<b>291,272</b>	<b>272,306</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>409,172</b>	<b>409,172</b>	<b>404,504</b>	36

**Form  
OR-LB-31  
Detailed Requirements**

**City of Aurora**

General Fund

	Historical data			Requirements for <u>Water Operating</u>	Budget for next year 2020–2021				
	Actual		Adopted budget this year 2019 –2020		Proposed by Budget Officer	Approved by Budget	Adopted by Governing Body		
	Second preceding year 2017–2018	First preceding year 2018–2019							
1	19,787	16,305	20,000	1	Operating Materials and Supplies	21,000	21,000	21,000	1
2	1,755	1,618	5,000	2	Water Test Lab	5,000	5,000	5,000	2
3	7,175	1,602	7,000	3	Maintenance and Repair	5,000	5,000	5,000	3
4	7,015	5,668	7,000	4	Insurance	7,200	7,200	7,200	4
5	2,127	1,840	4,000	5	Vehicle and Equipment Operating Expense	4,000	4,000	4,000	5
6	940	463	4,000	6	Vehicle and Equipment Repair and Maintenance	4,000	4,000	4,000	6
7	27,075	25,016	30,000	7	Electricity and Heating	30,000	30,000	30,000	7
8	3,901	717	4,000	8	Office Expense	4,000	4,000	4,000	8
9	777	286	5,000	9	Training and Conference	5,000	5,000	5,000	9
10	55,233	54,021	60,000	10	Contract Services	60,000	60,000	60,000	10
11	3,997	4,518	5,000	11	Phone and Fax	6,500	6,500	6,500	11
12	4,917	4,917	5,200	12	Audit	5,500	5,500	5,500	12
13	513	241	0	13	Communications Lease	0	0	0	13
14	694	802	700	14	Uniforms / Safety Apparel	700	700	700	14
15	850	1,127	1,600	15	Postage / meter lease	1,650	1,650	1,650	15
16	4,881	2,625	2,800	16	Springbrook Lease	3,000	3,000	3,000	16
17	553	213	1,500	17	Engineer	1,500	1,500	1,500	17
18	0	3,002	3,000	18	Hardware/Software Support-Neptune/Correct Equip	2,000	2,000	2,000	18
19	417	417	0	19	Software Security	0	0	0	19
20	119	158	200	20	Ethics Commission Fee	225	225	225	20
21	0	39	3,000	21	Reservoir Maintenance and Repair	3,000	3,000	3,000	21
22	980	980	1,000	22	Copier Lease and Maintenance	750	750	750	22
23	300	240	0	23	Postage Machine Lease	0	0	0	23
24	400	400	650	24	Internet Service	650	650	650	24
25	3,175	2,540	3,100	25	On-Site Server Maintenance / Software Security	3,300	3,300	3,300	25
26	0	0	4,500	26	Filtration System Operating Expense	0	0	0	26
27	7,525	7,600	8,000	27	Legal	8,000	8,000	8,000	27
28	1,724	2,194	3,500	28	Webpayment Processing Fees	3,500	3,500	3,500	28
29	1,063	507	2,500	29	Dues, Fees and Certifications	2,000	2,000	2,000	29
30				30					30
31				31					31
32				32					32
33				33	<b>Total full time equivalent (FTE)*</b>				33
34				34	Ending balance (prior years)				34
35				35	<b>Unappropriated ending fund balance</b>				35
36	<b>157,893</b>	<b>140,056</b>	<b>192,250</b>	36	<b>Total requirements</b>	<b>187,475</b>	<b>187,475</b>	<b>187,475</b>	36

150-504-031 (Rev. 11-16)

\*When budgeting for personnel services expenditures, include number of related FTE positions.



**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Water Operating Fund**

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1			1	PERSONNEL SERVICES NOT ALLOCATED				1
2			2					2
3			3					3
4	0	0	4	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5			5	<b>Total Full-Time Equivalent (FTE)</b>				5
6			6	MATERIALS AND SERVICES NOT ALLOCATED				6
7			7					7
8			8					8
9	0	0	9	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10			10	CAPITAL OUTLAY NOT ALLOCATED				10
11			11					11
12			12					12
13	0	0	13	<b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14			14	DEBT SERVICE				14
15	13,410	13,812	15	Loan Payment - Principal - Filtration System	14,653	14,653	14,653	15
16	7,482	7,080	16	Loan Payment - Interest - Filtration System	6,239	6,239	6,239	16
17	20,892	20,892	17	<b>TOTAL DEBT SERVICE</b>	20,892	20,892	20,892	17
18			18	SPECIAL PAYMENTS				18
19			19					19
20			20					20
21	0	0	21	<b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22			22	INTERFUND TRANSFERS				22
23			23	Transfer to Water Reserve				23
24			24					24
25			25					25
26			26					26
27			27					27
28			28					28
29	0	0	29	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			30	OPERATING CONTINGENCY	169,811	169,811	163,979	30
31	20,892	20,892	31	<b>Total Requirements NOT ALLOCATED</b>	190,703	190,703	184,871	31
32	291,272	272,306	32	Total Requirements for ALL Org.Units/Progams within fund	409,172	409,172	404,504	32
33			33	Reserved for future expenditure-2nd yr-well replacement	200,000	200,000	200,000	33
34	259,478	333,217	34	Ending balance (prior years)				34
35			35	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	571,642	626,415	36	<b>TOTAL REQUIREMENTS</b>	799,875	799,875	789,375	36

**FORM  
LB-11**

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the water system

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

**City of Aurora**

**Water Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021						
	Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2017-2018	First Preceding Year 2018-2019									
1				1	RESOURCES			1			
2	101,714	79,615	102,000	2	Cash on hand * (cash basis)	104,300	104,300	104,300	2		
3	1,499	2,515	2,200	3	Interest	1,200	1,200	1,200	3		
4	0	20,000		4	Transferred IN, from Water Operating Fund				4		
5				5					5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	103,213	102,130	104,200	10	Total Resources, except taxes to be levied	105,500	105,500	105,500	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
<b>13</b>	<b>103,213</b>	<b>102,130</b>	<b>104,200</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>105,500</b>	<b>105,500</b>	<b>105,500</b>	<b>13</b>		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	23,598	0	104,200	16	Water Oper	Capital Outlay	Maintain/Improve/Expand	105,500	105,500	105,500	
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	79,615	102,130		27	Ending balance (prior years)					27	
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					28	
<b>29</b>	<b>103,213</b>	<b>102,130</b>	<b>104,200</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>105,500</b>	<b>105,500</b>	<b>105,500</b>	<b>29</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Water System Development Charges**

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021			
Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Preceding Year 2017-2018	First Preceding Year 2018-19						
1			1	RESOURCES			1
2	119,570	149,483	2	Cash on hand * (cash basis)			2
3		81,551	3	Reimbursement			3
4		82,691	4	Improvement			4
5			5				5
6	12,265	4,906	6	Reimbursement Fee			6
7	15,450	6,180	7	Improvement Fee			7
8	2,198	3,935	8	Interest			8
9			9				9
10			10				10
11			11				11
12			12				12
13			13				13
14			14				14
15			15				15
16	149,483	164,504	16	Total Resources, except taxes to be levied			16
17			17	Taxes estimated to be received			17
18			18	Taxes collected in year levied			18
19	<b>149,483</b>	<b>164,504</b>	<b>19</b>	<b>TOTAL RESOURCES</b>			<b>19</b>
20			20	REQUIREMENTS **			20
21			21	Org Unit or Prog & Activity	Object Classification	Detail	21
22	0	0	22	Water Operating	Capital Outlay	Reimbursement Projects	22
23	0	0	23	Water Operating	Capital Outlay	Improvement Projects	23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	149,483	164,504	29	Ending balance (prior years)			29
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			30
31	<b>149,483</b>	<b>164,504</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Sewer Operating Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1	267,340	318,016	350,000	1 Available cash on hand* (cash basis)	429,900	429,900	463,000	1
2	4,805	8,253	8,000	2 Interest	3,000	3,000	3,000	2
3	0	0	0	3 Transferred IN				3
4				4				4
5				5 <b>OTHER RESOURCES</b>				5
6	311,029	339,296	349,000	6 Sewer Charges	361,000	361,000	361,000	6
7	545	0	500	7 Sale of Assets	250	250	250	7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	583,719	665,565	707,500	29 Total resources, except taxes to be levied	794,150	794,150	827,250	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
<b>32</b>	<b>583,719</b>	<b>665,565</b>	<b>707,500</b>	<b>32 TOTAL RESOURCES</b>	<b>794,150</b>	<b>794,150</b>	<b>827,250</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Sewer Operating Fund**

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Sewer Operating</u>	Budget for Next Year 2020-2021				
Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	PERSONNEL SERVICES			1	
2	67,466	77,943	2	Salaries	102,738	102,738	100,649	2
3			3					3
4	20,890	27,065	4	Benefits	54,530	54,530	51,588	4
5			5					5
6			6					6
7			7					7
8	<b>88,356</b>	<b>105,008</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>157,267</b>	<b>157,267</b>	<b>152,237</b>	8
9		<b>1.82</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.82</b>	<b>1.82</b>	<b>1.82</b>	9
10			10	MATERIALS AND SERVICES			10	
11			11					11
12	145,387	135,741	12	See LB-31 (page 25 )	205,750	205,750	205,750	12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21	<b>145,387</b>	<b>135,741</b>	21	<b>TOTAL MATERIALS AND SERVICES</b>	<b>205,750</b>	<b>205,750</b>	<b>205,750</b>	21
22			22	CAPITAL OUTLAY			22	
23	31,360	34,706	23	Equipment	10,000	10,000	10,000	23
24	0	0	24	Construction Projects	5,000	5,000	5,000	24
25	0	0	25	Aeration Project	200,000	200,000	225,000	25
26			26					26
27	600	0	27	Software / Server Update	0	0	0	27
28			28					28
29			29					29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	<b>31,960</b>	<b>34,706</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>215,000</b>	<b>215,000</b>	<b>240,000</b>	35
36	<b>265,703</b>	<b>275,455</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>578,017</b>	<b>578,017</b>	<b>597,987</b>	36

**Form  
OR-LB-31  
Detailed Requirements**

**City of Aurora**

General Fund

	Historical data			Requirements for <u>Sewer Operating</u>	Budget for next year 2020–2021				
	Actual		Adopted budget this year 2019 –2020		Proposed by Budget Officer	Approved by Budget	Adopted by Governing Body		
	Second preceding year 2017–2018	First preceding year 2018–2019							
1	20,384	16,803	30,000	1	Operating Materials and Supplies	25,000	25,000	25,000	1
2	2,065	1,895	3,000	2	Dues, Fees and Certifications	3,000	3,000	3,000	2
3	553	5,901	2,000	3	City Engineer	2,000	2,000	2,000	3
4	4,141	717	3,000	4	Office Expense	3,000	3,000	3,000	4
5	15,254	17,333	30,000	5	Contract Services	30,000	30,000	30,000	5
6	24,400	22,622	27,000	6	Electricity and Heating	28,000	28,000	28,000	6
7	987	110	5,000	7	Training and Conferences	5,000	5,000	5,000	7
8	2,127	1,840	3,500	8	Vehicle and Equipment Operating Expense	3,500	3,500	3,500	8
9	8,161	7,178	8,500	9	Test Lab	8,500	8,500	8,500	9
10	221	0	0	10	Rental Expense	0	0	0	10
11	2,808	2,954	4,000	11	Phone and Fax	5,000	5,000	5,000	11
12	4,849	10,490	11,000	12	Insurance	13,000	13,000	13,000	12
13	4,917	4,917	5,200	13	Audit	5,500	5,500	5,500	13
14	4,881	2,625	2,800	14	Springbrook Lease	3,000	3,000	3,000	14
15	7,525	7,600	8,000	15	Legal	8,000	8,000	8,000	15
16	872	802	800	16	Safety Apparal, Uniforms	800	800	800	16
17	410	1,014	3,500	17	Vehicle and Equipment Repair and Maintenance	3,500	3,500	3,500	17
18	119	158	250	18	Ethics Commission Fee	250	250	250	18
19	8,124	7,439	20,000	19	Sewer Equipment Repair and Maintenance	15,000	15,000	15,000	19
20	3,175	2,540	3,100	20	On-site Server Maintenance/Software Security	3,300	3,300	3,300	20
21	400	400	650	21	Internet Service	650	650	650	21
22	980	980	1,000	22	Copier Lease / Maintenance	650	650	650	22
23	850	1,127	1,300	23	Postage / Meter Lease	1,600	1,600	1,600	23
24	300	240	300	24	Postage Machine Lease	0	0	0	24
25	4,733	239	7,500	25	Lagoon Maintenance	7,500	7,500	7,500	25
26	417	417	0	26	Software Security	0	0	0	26
27	0	0	5,000	27	Collection System Maintenance	5,000	5,000	5,000	27
28	21,734	17,400	25,000	28	Biosolids (Sludge)	25,000	25,000	25,000	28
29				29					29
30				30					30
31				31					31
32				32					32
33				33	<b>Total full time equivalent (FTE)*</b>				33
34				34	Ending balance (prior years)				34
35				35	<b>Unappropriated ending fund balance</b>				35
36	<b>145,387</b>	<b>135,741</b>	<b>211,400</b>	36	<b>Total requirements</b>	<b>205,750</b>	<b>205,750</b>	<b>205,750</b>	36

150-504-031 (Rev. 11-16)

\*When budgeting for personnel services expenditures, include number of related FTE positions.

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Sewer Operating Fund**

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-2019						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23		20,000	20,000	23 Transfer to Sewer Reserve				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	20,000	20,000	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			199,121	30 <b>OPERATING CONTINGENCY</b>	216,133	216,133	229,263	30
31	0	20,000	219,121	31 <b>Total Requirements NOT ALLOCATED</b>	216,133	216,133	229,263	31
32	265,703	275,455	388,379	32 Total Requirements for ALL Org.Units/Progams within fund	578,017	578,017	597,987	32
33			100,000	33 Reserved for future expenditure - lagoon upgrade	0			33
34	318,016	370,110		34 Ending balance (prior years)				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	583,719	665,565	707,500	36 <b>TOTAL REQUIREMENTS</b>	794,150	794,150	827,250	36

**FORM  
LB-11**

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the sewer system

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

**City of Aurora**

**Sewer Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021					
	Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Preceding Year 2017-2018	First Preceding Year 2018-2019								
1				1	RESOURCES			1		
2	50,254	49,309	2,000	2	Cash on hand * (cash basis)	34,452	34,452	34,452	2	
3	807	1,254	10	3	Interest	350	350	350	3	
4	0	20,000	20,000	4	Transferred IN, from Sewer Operating Fund				4	
5				5					5	
6				6					6	
7				7					7	
8				8					8	
9				9					9	
10	51,061	70,563	22,010	10	Total Resources, except taxes to be levied	34,802	34,802	34,802	10	
11				11	Taxes estimated to be received				11	
12				12	Taxes collected in year levied				12	
<b>13</b>	<b>51,061</b>	<b>70,563</b>	<b>22,010</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>34,802</b>	<b>34,802</b>	<b>34,802</b>	<b>13</b>	
14				14	REQUIREMENTS **				14	
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15
16		0	22,010	16	Water Oper	Capital Outlay	Maintain/Improve/Expand	34,802	34,802	34,802
17	1,752	0	0	17	Water Oper	Capital Outlay	Sewer Master Plan	0	0	0
18		56,812	0	18	Water Oper	Capital Outlay	Waste Water Collection MP	0	0	0
19				19						
20				20						
21				21						
22				22						
23				23						
24				24						
25				25						
26				26						
27	49,309	13,751		27	Ending balance (prior years)					
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					
<b>29</b>	<b>51,061</b>	<b>70,563</b>	<b>22,010</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>34,802</b>	<b>34,802</b>	<b>34,802</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.



**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Sewer System Development Charges**

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021			
Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2017-2018	First Preceding Year 2018-19						
1			1	RESOURCES		1	
2	45,870	56,869	2	Cash on hand * (cash basis)		2	
3		43,467	3	Reimbursement		3	
4		18,903	4	Improvement		4	
5			5			5	
6	6,470	2,588	6	Reimbursement Fee		6	
7	3,690	1,476	7	Improvement Fee		7	
8	839	1,493	8	Interest		8	
9			9			9	
10			10			10	
11			11			11	
12			12			12	
13			13			13	
14			14			14	
15			15			15	
16	56,869	62,426	16	Total Resources, except taxes to be levied		16	
17			17	Taxes estimated to be received		17	
18			18	Taxes collected in year levied		18	
<b>19</b>	<b>56,869</b>	<b>62,426</b>	<b>19</b>	<b>TOTAL RESOURCES</b>		<b>19</b>	
20			20	REQUIREMENTS **		20	
21			21	Org Unit or Prog & Activity	Object Classification	Detail	21
22	0	0	22	Water Operating	Capital Outlay	Reimbursement Projects	22
23	0	0	23	Water Operating	Capital Outlay	Improvement Projects	23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	56,869	62,426	29	Ending balance (prior years)		29	
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		30	
<b>31</b>	<b>56,869</b>	<b>62,426</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>		<b>31</b>	

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**BONDED DEBT  
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or  
 General Obligation Bonds

**G.O. Waste Water Bond Debt Service**

**City of Aurora**

373,831

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021					
Actual		Adopted Budget This Year 2019- 2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2017-2018	First Preceding Year 2018-2019								
1			1	<b>Resources</b>			1		
2	23,376	18,148	2	Beginning Cash on Hand (Cash Basis)	20,000	20,000	20,000	2	
3			3					3	
4	8,586	15,179	4	Previously Levied Taxes to be Received	6,000	6,000	6,000	4	
5	3,165	5,177	5	Interest	2,000	2,000	2,000	5	
6			6					6	
7			7					7	
8	35,127	38,504	8	Total Resources, Except Taxes to be Levied	28,000	28,000	28,000	8	
9			9	Taxes Estimated to be Received *	349,375	349,375	349,375	9	
10	322,996	340,179	10	Taxes Collected in Year Levied				10	
11	<b>358,123</b>	<b>378,683</b>	<b>11</b>	<b>TOTAL RESOURCES</b>	<b>377,375</b>	<b>377,375</b>	<b>377,375</b>	<b>11</b>	
				<b>Requirements</b>					
				<b>Bond Principal Payments</b>					
12			12	Bond Issue	Budgeted Payment Date			12	
13	250,000	270,000	13	Series 2009	06/01/2021	310,000	310,000	310,000	13
14			14					14	
15			15					15	
16	<b>250,000</b>	<b>270,000</b>	<b>16</b>	<b>Total Principal</b>		<b>310,000</b>	<b>310,000</b>	<b>310,000</b>	<b>16</b>
				<b>Bond Interest Payments</b>					
17			17	Bond Issue	Budgeted Payment Date			17	
18	44,987	39,988	18	Series 2009	12/01/2020	28,688	28,688	28,688	18
19	44,988	39,987	19	Series 2009	06/01/2021	28,687	28,687	28,687	19
20			20					20	
21	<b>89,975</b>	<b>79,975</b>	<b>21</b>	<b>Total Interest</b>		<b>57,375</b>	<b>57,375</b>	<b>57,375</b>	<b>21</b>
				<b>Unappropriated Balance for Following Year By</b>					
22			22	Bond Issue	Projected Payment Date			22	
23			23	Series 2009				23	
24			24					24	
25			25					25	
26	18,148	28,708	26	Ending balance (prior years)				26	
27		10,000	27	<b>Total Unappropriated Ending Fund Balance</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	27
28	0		28	Loan Repayment to _____ Fund				28	
29			29	Tax Credit Bond Reserve				29	
30	<b>358,123</b>	<b>378,683</b>	<b>30</b>	<b>TOTAL REQUIREMENTS</b>		<b>377,375</b>	<b>377,375</b>	<b>377,375</b>	<b>30</b>

**FORM  
LB-11**

This fund is authorized and established by resolution #631 on 6-14-2011 for the following specified purpose: maintenance, repairs, upgrades to the city parks

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2021

**City of Aurora**

**Park Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021				
	Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Preceding Year 2017-2018	First Preceding Year 2018-2019							
1			1	RESOURCES				1	
2	1,162	1,181	1,210	2 Cash on hand * (cash basis)	1,236	1,236	1,236	2	
3	19	30	25	3 Interest	13	13	13	3	
4				4				4	
5				5 Transferred IN				5	
6				6				6	
7				7				7	
8				8				8	
9				9				9	
10	1,181	1,211	1,235	10 Total Resources, except taxes to be levied	1,249	1,249	1,249	10	
11				11 Taxes estimated to be received				11	
12				12 Taxes collected in year levied				12	
<b>13</b>	<b>1,181</b>	<b>1,211</b>	<b>1,235</b>	<b>13 TOTAL RESOURCES</b>	<b>1,249</b>	<b>1,249</b>	<b>1,249</b>	<b>13</b>	
14				14 REQUIREMENTS **				14	
15				15 Org. Unit or Prog. & Activity				15	
16	0	0	1,235	16 Parks	Capital Outlay	Maintain/Repair/Upgrade	1,249	1,249	1,249
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	1,181	1,211		27 Ending balance (prior years)					27
28				28 UNAPPROPRIATED ENDING FUND BALANCE					28
<b>29</b>	<b>1,181</b>	<b>1,211</b>	<b>1,235</b>	<b>29 TOTAL REQUIREMENTS</b>	<b>1,249</b>	<b>1,249</b>	<b>1,249</b>	<b>29</b>	

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Park System Development Charges**

City of Aurora

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021			
	Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-2018	First Preceding Year 2018-19						
1				1	RESOURCES			1
2	43,232	52,818		2	Cash on hand * (cash basis)			2
3			12,784	3	Reimbursement			3
4			43,484	4	Improvement			4
5				5				5
6	536	268	536	6	Reimbursement Fee			6
7	8,284	4,142	8,284	7	Improvement Fee			7
8	766	1,349	1,200	8	Interest			8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16	52,818	58,577	66,288	16	Total Resources, except taxes to be levied			16
17				17	Taxes estimated to be received			17
18				18	Taxes collected in year levied			18
19	<b>52,818</b>	<b>58,577</b>	<b>66,288</b>	19	<b>TOTAL RESOURCES</b>			<b>19</b>
20				20	REQUIREMENTS **			20
21				21	Org Unit or Prog & Activity	Object Classification	Detail	
22	0	0	13,596	22	Parks	Capital Outlay	Reimbursement Projects	15,407
23	0	0	52,692	23	Parks	Capital Outlay	Improvement Projects	69,425
24				24				
25				25				
26				26				
27				27				
28				28				
29	52,818	58,577		29	Ending balance (prior years)			
30				30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
31	<b>52,818</b>	<b>58,577</b>	<b>66,288</b>	31	<b>TOTAL REQUIREMENTS</b>			<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**City Hall Building Fund**

**City of Aurora**

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021					
Actual		Adopted Budget Year 2019-2020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2017-2018	First Preceding Year 2018-19								
1			1	RESOURCES			1		
2	144,751	169,567	2	Cash on hand * (cash basis)	285,550	285,550	285,550	2	
3	2,747	4,816	3	Interest	300	300	300	3	
4	2,069	2,158	4	Business License Surcharge	4,000	4,000	4,000	4	
5	20,000	20,000	5	Transfer from General Fund	105,000	105,000	105,000	5	
6		0	6	Donations / Grants	100	100	100	6	
7			7					7	
8			8					8	
9			9					9	
10			10					10	
11			11					11	
12			12					12	
13			13					13	
14			14					14	
15			15					15	
16	169,567	196,541	16	Total Resources, except taxes to be levied	394,950	394,950	394,950	16	
17			17	Taxes estimated to be received				17	
18			18	Taxes collected in year levied				18	
19	<b>169,567</b>	<b>196,541</b>	<b>19</b>	<b>TOTAL RESOURCES</b>	<b>394,950</b>	<b>394,950</b>	<b>394,950</b>	<b>19</b>	
20			20	REQUIREMENTS **				20	
21			21	Org Unit or Prog & Activity	Object Classification	Detail		21	
22	0	0	22	Public Facilities	Capital Outlay	Capital Building Project	394,950	394,950	394,950
23	0	0	23						23
24			24						24
25			25						25
26			26						26
27			27						27
28			28						28
29	169,567	196,541	29	Ending balance (prior years)					29
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					30
31	<b>169,567</b>	<b>196,541</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>394,950</b>	<b>394,950</b>	<b>394,950</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

# Section 5

Enacting Resolutions

**CITY OF AURORA  
RESOLUTION NUMBER 779**

**A RESOLUTION RE-ESTABLISHING THE STREET RESERVE FUND**

**WHEREAS**, the City has determined there is a need for funds to maintain, repair and/or upgrade the city streets; and

**WHEREAS**, these revenues and expenditures need to be specifically identified and accounted for separately; and


**WHEREAS**, the most appropriate method to handle these revenues and expenditures is by the use of the Street Reserve Fund;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT:**

**Section 1.** The Street Reserve Fund is activated and re-established in the City's accounting records. This fund is re-activated for the revenues that will accumulate for expenditures related to improvements on the City's streets.

**ADOPTED** by the Aurora City Council at a City Council meeting held on Tuesday, June 9, 2020.  
**This resolution is effective June 9, 2020.**

Dated this <sup>9th</sup> \_\_\_ day of June, 2020.



\_\_\_\_\_  
Brian Asher, Mayor

**ATTEST**



\_\_\_\_\_  
W. Scott Jorgensen  
City Recorder





**City of Aurora  
Resolution Number 781**

**A Resolution Adopting the 2020-2021 Budget  
and Making Appropriations**

**Adopting the Budget**

**BE IT RESOLVED** that the City Council of the City of Aurora hereby adopts the budget approved by the Budget Committee for the Fiscal Year 2020-2021, in the sum of \$ 4,886,245 now on file at City Hall and at [www.ci.aurora.or.us](http://www.ci.aurora.or.us).

**Resolution Making Appropriations**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2020 and for the purposes shown below are hereby appropriated as follows:

**General Fund**

Administration	\$ 420,629
Community Development	195,281
Municipal Court	12,100
Public Facilities	59,900
Parks	88,115
Transfers Out	112,000
Contingency	349,312

**Total**                                 **\$ 1,237,336**

**Street / Storm Operating Fund**

Streets / Storm	\$ 268,399
Contingency	128,481

**Total**                                 **\$ 396,880**

**Water Operating Fund**

Water Operations	\$ 404,504
Debt Service	\$ 20,892
Contingency	163,979
Reserved for Future Expenditures	200,000

**Total**                                 **\$ 789,375**

**Aurora Colony Days Fund**

Aurora Colony Days	\$ 20,143
Contingency	7,782
<b>Total</b>	<b>\$ 27,925</b>

**City Hall Building Fund**

Public Facilities	\$ 394,950
<b>Total</b>	<b>\$ 394,950</b>

**Street / Storm Reserve Fund**

Streets / Storm	\$ 135,945
<b>Total</b>	<b>\$ 135,945</b>

**Street / Storm SDC Fund**

Streets / Storm	\$ 121,874
<b>Total</b>	<b>\$ 121,874</b>

**Water Reserve Fund**

Water	\$ 105,500
<b>Total</b>	<b>\$ 105,500</b>

**Water SDC Fund**

Water	\$ 255,446
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**Total**                                 **\$ 255,446**

<b>Sewer Operating Fund</b>		<b>Sewer Reserve Fund</b>	
Sewer Operations	\$ 597,987	Sewer	\$ 34,802
Transfers Out	\$ -		
Contingency	229,263	<b>Total</b>	<b>\$ 34,802</b>
Reserved for Future Expenditures	-		
<b>Total</b>	<b>\$ 827,250</b>	<b>Sewer SDC Fund</b>	
		Sewer	\$ 95,506
		<b>Total</b>	<b>\$ 95,506</b>
<b>G O Water Water Bond Fund</b>			
Debt Service	367,375		
Unappropriated	10,000		
<b>Total</b>	<b>\$ 377,375</b>		
<b>Park Reserve Fund</b>		<b>Park SDC Fund</b>	
Parks	\$ 1,249	Parks	\$ 84,832
		<b>Total</b>	<b>\$ 84,832</b>
<b>Total</b>	<b>\$ 1,249</b>		
<b>Total Appropriations All Fund</b>		\$	<b>4,676,245</b>
<b>Total Unappropriated and Reserve Amounts, All Funds</b>		\$	<b>210,000</b>
<b>Total Adopted Budget</b>		\$	<b>4,886,245</b>

Adopted this 9th day of June, 2020.

  
 Brian Asher, Mayor

ATTEST:

  
 W. Scott Jorgensen, City Recorder

**CITY OF AURORA  
RESOLUTION NUMBER 782**

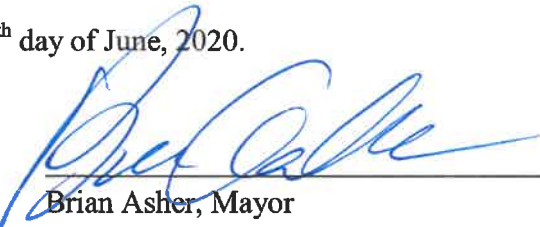
**A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE  
REVENUES**

**BE IT HEREBY RESOLVED:**

Pursuant to ORS 221.770, the City of Aurora hereby elects to receive state revenues for fiscal year 2020-2021.

PASSED by the City Council the 9<sup>th</sup> day of June, 2020.

APPROVED by the Mayor this 9<sup>th</sup> day of June, 2020.

  
\_\_\_\_\_  
Brian Asher, Mayor

ATTEST:

  
\_\_\_\_\_  
W. Scott Jorgensen, City Recorder

I hereby certify that a public meeting before the Budget Committee was held on May 6, 2020, and a public hearing before the City Council was held on June 9, 2020, giving citizens an opportunity to comment on the use of State Revenue Sharing.

  
\_\_\_\_\_  
W. Scott Jorgensen, City Recorder