

# City of Aurora

Founded 1856

“National Historic Site”

Adopted Budget

Fiscal Year 2019-2020

June 11, 2019

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# Section 1

City Staff

City of Aurora  
Staff Members  
2019-2020

W Scott Jorgensen  
City Recorder

Tammy Grimes  
Administrative Assistant

Mary Lambert  
Finance Officer

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Mark Gunter  
Public Works Superintendent

Mark Basargin  
Utility Worker

Chuck Sandsness  
Utility Worker

## Section 2

Budget Committee Members

**CITY OF AURORA  
BUDGET COMMITTEE MEMBERS  
2019– 2020**

**Kris Sallee**

Mayor

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Councilor

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Councilor

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**Stuart Cregger**

2nd of 3 year term

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**Nick Kaiser**

2nd of 3 year term

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**Richard Bellinger**

3rd of 3 year term

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**Joseph Schaefer**

3rd of 3 year term

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**Byron Schriever**

1st of 3 year term

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## Section 3

Budget Message

# CITY OF AURORA

## BUDGET MESSAGE

### FISCAL YEAR 2019-2020

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#### INTRODUCTION

The proposed budget has been prepared in accordance with Oregon Local Budget Law, as prescribed in the Oregon Statutes. Additionally, the document is consistent with governmental accounting and financial reporting standards.

Pursuant to Oregon Budget Law, the budget message must contain certain information which assists the reader of the budget in understanding major differences in the proposed budget from the current year adopted budget. For example, ORS 294.403 requires that the budget message must:

- Explain the budget document
- Include a brief description of the proposed financial policies for the coming fiscal year
- Describe the significant features of the proposed budget
- Explain major changes in financial policy

This year's budget is prepared by Mary Lambert – Budget Officer. City staff contributed to the projections in each of their areas of responsibility.

#### Features

The general fund for the upcoming proposed expenses can be summarized as follows:

- City Administration - \$223,000
- Public Safety / Police / Court - \$205,000
- Community Development - \$179,000
- Public Facilities / Parks - \$115,000

This year's budget proposal continues areas of infrastructure investment and increased services:

#### **Administration - \$25,000**

- Community Outreach Program - City Visioning Committee
- Legal Expense for potential litigation matters
- Equipment for paperless Council Meetings

#### **Public Works - \$480,000**

- Repair and maintenance needs of the downtown and park restrooms
- Equipment Replacement – replace one public works truck
- Street Repaving at Filbert/Walnut/Orchard Streets and 4<sup>th</sup> Street
- Saving for replacement of well #3 and rebuilding of lagoon/aeration basin



- Reserves for future replacement of City Hall
- Approximately 100 new water meters for replacement

## **MAJOR FACTORS**

The 2019-2020 budget has a primary focus of sustaining ending fund balance levels to ensure an excellent rating for future bond consideration while continuing investment in the city's infrastructure needs. Additions to the budget include spending outlay for Community Outreach programs, repairs and maintenance of city structures as well as increasing reserves for a new city hall, and reserves to rebuild the wastewater treatment plant lagoon.

Added to the budget is a wage adjustment for the Finance Officer and Administrative Assistant. Recent review of the job responsibilities and wage comparables identified an increase is warranted. There is a 3.0% Cost of Living Adjustment at the start of the fiscal year and reinstatement of step increases given at anniversary date for the remaining 4 full-time positions. Additional money has been allocated for a Public Works seasonal employee to assist with the water meter replacement project as well as merit increases for utility workers upon successful completion of certifications. Health benefit costs are projected to increase approximately 5% in January.

The city contribution to the Aurora Colony Days Fund has increased from \$4,500 to \$6,000 to help offset increasing costs.

## **Budget Officer's comments**

I want to thank you all for taking the time and making the effort to serve on the Budget Committee. Thank you for attending the evening budget committee meetings and providing input on the budget document. I also want to thank each City department head and their staff for the time invested in producing this budget document.

Mary Lambert – Budget Officer / Financial Officer  
Kris Sallee – Mayor

## *APPENDIX A – Description of Funds*

### **General Fund**

#### *Revenues*

**Franchise Fees:** Franchise fees are assessments for a utility company’s use of the City’s right of way. Included are agreements with CenturyLink, WAVE Communications, Republic Services, Portland General Electric and NW Natural Gas. Little change in revenue is expected.

**Fees for Services:** Fees for services include nuisance abatement fees and other charges the City collects for performing certain services.

**Licenses and Permits:** Licenses and permits include building permit fees, engineering fees, planning fees, business license fees, park reservation fees and other license/permit revenue sources. Revenue in this area is projected to remain at the same level as the last budget.

**Rents:** Rents include only the communications companies renting space on the water tower. Currently, the City is receiving approximately \$3,500 per month from T-Mobile, Sprint/Nextel, and Verizon. There will be a small increase in these rents.

**Intergovernmental:** Intergovernmental revenue includes state revenue sharing, state cigarette tax, state liquor tax and marijuana tax. The budget reflects declining cigarette taxes and an increase in all other state tax distributions.

**Fines, Penalties & Forfeits:** Fines, penalties and forfeits include primarily court fine revenue and fees collected through the municipal court. No change in revenue is expected.

**Interest:** Interest includes all interest earned in the Local Government Investment Pool (LGIP). This interest is distributed to each fund on a percentage basis. It is anticipated that interest revenue will increase in most funds this fiscal year as interest rates have increased and no large decline in the LGIP account is anticipated.

**Taxes to Balance:** Taxes to balance include the maximum property tax levy allowed based on the City’s current assessed valuation, multiplied by the rate limit and reduced by the estimated taxes not to be received. The city’s property tax assessment is fixed while 3% was added to the last assessed property value.

#### *Expenditures*

Spending estimates remain fairly steady in this budget. Notable increases are the General Fund transfer to the Building Fund, reflecting the need to address the replacement of City Hall and legal and planning fees to allow for possible litigation of land use issues.

## **Aurora Colony Days Fund**

Revenue comes from sponsorships and fees for events. This fund will receive a transfer of \$6,000 from the General Fund.

## **Street/Storm Fund**

The primary source of revenue is the ODOT highway tax apportionment. This fund also receives revenue from the street lighting fee, which is used to pay the electric bill for the street lights. The city received a grant of \$50,000 to complete street improvements in the Orchard View area. This budget includes additional funds to proceed with this project and cover anticipated costs above that amount. It also includes receiving and spending another \$50,000 grant that will be applied for this budget year.

## **Street Reserve Fund**

All revenues from the street maintenance fees paid by our residents are accruing in this fund. All money deposited to this fund will be used only for street maintenance, repair and/or upgrades and is available for that purpose. It is expected that approximately \$26,000 will be used this budget year on improvements to 4<sup>th</sup> Street. This fund is up for renewal in 2020.

## **Water Operating Fund**

The Water Fund, an enterprise fund, receives revenue from water billing. All revenues in this fund pay for water cost of sales, maintenance and upgrades. As required by Resolution, a rate increase of 3.1% (US Bureau of Labor and Statistics Consumer Price Index – West Region) of the base rate is included in this budget. Our capital projects include continuing our meter replacement program, and a utility vehicle. There is also a large amount in the “Reserved for Future Expenditures” line to begin saving for a replacement well.

## **Water Reserve Fund**

The reserve fund is for maintaining, improving, or expanding the water system. All money in this fund is available for that purpose. Revenue received is a transfer from the Water Operating Fund and interest. There is a no transfer into this fund in this budget. This fund is up for renewal in 2026.

## **Sewer Operating Fund**

The Sewer Fund, an enterprise fund, receives revenue from a fixed sewer billing rate. All revenues in this fund pay for wastewater collection, treatment, disposal, system maintenance and upgrades. This budget puts aside \$100,000 for approximately one half of the cost to upgrade the aeration system at the plant. There is also a transfer of \$20,000 to the Sewer Reserve Fund. As required by Resolution, a rate increase of 3.1% (US Bureau of Labor and Statistics Consumer Price Index – West Region) of the base rate is included in this budget

## **Sewer Reserve Fund**

The reserve fund is for maintaining, improving, or expanding the sewer system. Any revenue received is a transfer from the Sewer Operating Fund. There is a \$20,000 transfer into this fund included in this budget. This fund is up for renewal in 2026.

## **General Obligation Bonds**

Each year, the amount of the principal payment increases, and the interest decreases. The bond payments are funded by a property tax levy that is separate from the General Fund tax levy. The final payment on this bond is June 2024.

## **System Development Charge Funds**

In all SDC funds, revenue calculations are based on four (4) new construction permits. SDCs are generated through building permits for new construction. Expenditures are restricted by law.

## **Park Reserve Fund**

The reserve fund is for maintaining, repairing and upgrading city parks. This fund is up for renewal in 2021.

## **City Hall Building Fund**

The City Hall Building Fund is a “reserve” type of fund, saving toward a new City Hall. The revenue for this fund includes donations, interest and business license surcharges. The proposed budget has a large transfer from the General Fund this year as the need to replace the current building is addressed.

# Section 4

Budget Document

RESOURCES

CURRENT Assessed Value (Estimated)

127,865,750

General Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1	453,388	541,742	536,500	1 Available cash on hand* (cash basis)	609,000	609,000	609,000	1
2	7,794	7,017	6,000	2 Previously levied taxes estimated to be received	6,000	6,000	6,000	2
3	5,671	9,715	6,000	3 Interest	12,000	12,000	12,000	3
4	0	0	0	4 Transferred IN, from other funds	0	0	0	4
5				5 <b>OTHER RESOURCES</b>				5
6	7,787	8,531	23,000	6 Business License Fees	19,000	19,000	19,000	6
7	0	1	200	7 Copy, Discovery and Other Fees	200	200	200	7
8	63,837	69,526	69,000	8 Franchise Fees	68,000	68,000	68,000	8
9	15,759	24,161	17,500	9 Liquor, Cigarette, Marijuana Tax	20,000	20,000	20,000	9
10	0	156	500	10 Sale of Assets, Misc	500	500	500	10
11	18,025	36,125	20,000	11 Municipal Court Fines	20,000	20,000	20,000	11
12	1,125	2,075	1,000	12 Park Reservation Fees	1,000	1,000	1,000	12
13	11,958	10,189	10,500	13 State Revenue Sharing	12,000	12,000	12,000	13
14	38,814	40,450	41,082	14 Tower Rent	42,000	42,000	42,000	14
15	1,240	467	1,000	15 Planning and Development Fees	1,000	1,000	1,000	15
16	21,688	52,134	35,000	16 Building Permits and Fees	20,000	20,000	20,000	16
17	0	1,000	0	17 Planning Tech and Assistance Grant ( Bi annual)	1,000	1,000	1,000	17
18	30,651	14,452	10,000	18 Planning and Development Reimbursments	12,000	12,000	12,000	18
19	480	2,811	500	19 Lien / Violation Payments	500	500	500	19
20	9,415	0	12,000	20 HRB Historic Preservation Grant	12,000	12,000	12,000	20
21	0	0	5,000	21 Scholarships, Grants, Donations	5,000	5,000	5,000	21
22	0	0	25,000	22 UGB Project Grants	25,000	25,000	25,000	22
23	0	0	25,000	23 UGB Project Donations	25,000	25,000	25,000	23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	687,632	820,552	844,782	29 Total resources, except taxes to be levied	911,200	911,200	911,200	29
30			283,839	30 Taxes estimated to be received	298,034	298,034	298,034	30
31	266,396	278,995		31 Taxes collected in year levied				31
32	954,028	1,099,547	1,128,621	32 <b>TOTAL RESOURCES</b>	1,209,234	1,209,234	1,209,234	32

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS SUMMARY	Budget for Next Year 2019-2020		
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1			1	PERSONNEL SERVICES			1
2	73,245	78,726	2	Salaries	113,672	113,672	2
3			3				3
4	14,333	22,383	4	Benefits	50,584	50,584	4
5			5				5
6			6				6
7			7				7
8	<b>87,578</b>	<b>101,109</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>164,256</b>	<b>164,256</b>	<b>8</b>
9		<b>2.67</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>2.05</b>	<b>2.05</b>	<b>9</b>
10			10	MATERIALS AND SERVICES			10
11	189,808	224,132	11	Administration and Finance (See LB-30, Page 3)	277,038	257,038	11
12	63,479	78,654	12	Community Development (See LB-30, Page 4)	178,800	198,800	12
13	5,051	9,591	13	Municipal Court (See LB-30, Page 5)	10,500	10,500	13
14	15,527	16,411	14	Public Facilities (See LB-30, Page 6)	29,350	29,350	14
15	31,980	32,972	15	Parks (See LB-30, Page 7)	51,500	51,500	15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	<b>305,845</b>	<b>361,760</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>547,188</b>	<b>547,188</b>	<b>27</b>
28			28	CAPITAL OUTLAY			28
29	1,700	3,722	29	Administration and Finance (See LB-30, Page 3)	2,000	2,000	29
30	1,665	0	30	Parks (See LB-30, Page 7)	10,000	10,000	30
31			31				31
32			32				32
33			33				33
34			34				34
35	<b>3,365</b>	<b>3,722</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>12,000</b>	<b>12,000</b>	<b>35</b>
36	<b>396,788</b>	<b>466,591</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>723,444</b>	<b>723,444</b>	<b>36</b>

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS FOR: <u>Administration</u>	Budget for Next Year 2019-2020			
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	PERSONNEL SERVICES				1
2	59,807	65,018	2	Salaries	99,401	99,401	99,401	2
3	11,580	16,962	3	Benefits	39,459	39,459	39,459	3
4			4					4
5	<b>71,387</b>	<b>81,980</b>	5	<b>TOTAL PERSONNEL SERVICES</b>	<b>138,860</b>	<b>138,860</b>	<b>138,860</b>	<b>5</b>
6		<b>2.32</b>	6	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.72</b>	<b>1.72</b>	<b>1.72</b>	<b>6</b>
7			7	MATERIALS AND SERVICES				7
8	343	8,682	8	Contract Services	5,000	5,000	5,000	8
9	980	980	9	Copier Lease/Maintenance Contract	1,000	1,000	1,000	9
10	0	56	10	Repair and Maintenance	1,000	1,000	1,000	10
11	12,870	15,050	11	Legal	40,000	20,000	20,000	11
12	2,940	2,682	12	Insurance and Bonds	3,500	3,500	3,500	12
13	161	476	13	Mileage	750	750	750	13
14	5,993	2,296	14	Office Expense	5,500	5,500	5,500	14
15	1,435	1,405	15	Staff Training and Conference	5,000	5,000	5,000	15
16	4,917	4,917	16	Audit	5,200	5,200	5,200	16
17	240	300	17	Office Equipment Lease-Postage meter	0	0	0	17
18	0	0	18	Office Equipment	2,500	2,500	2,500	18
19	3,694	3,854	19	Phone and Fax	4,000	4,000	4,000	19
20	683	689	20	Postage & Meter Lease	1,350	1,350	1,350	20
21	205	610	21	Staff Professional Dues and Fees	600	600	600	21
22	0	4,881	22	Springbrook Lease	2,800	2,800	2,800	22
23	198	238	23	Ethics Commission Fee	350	350	350	23
24	452	417	24	Software Security / On Site Server	3,100	3,100	3,100	24
25	93	88	25	Bank and Finance Charges	100	100	100	25
26	1,936	0	26	City Hall Building Maintenance	0	0	0	26
27	400	400	27	Internet	600	600	600	27
28	2,585	3,175	28	On-site Server	0	0	0	28
29	149,683	172,936	29	Police Contract Services	194,688	194,688	194,688	29
30	<b>189,808</b>	<b>224,132</b>	30		<b>277,038</b>	<b>257,038</b>	<b>257,038</b>	<b>30</b>
31			31	CAPITAL OUTLAY				31
32	1,700		32	Equipment	2,000	2,000	2,000	32
33	0	3,722	33	Software/Server Updates	0	0	0	33
34			34					34
35	<b>1,700</b>	<b>3,722</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>35</b>
36	<b>262,895</b>	<b>309,834</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>417,898</b>	<b>397,898</b>	<b>397,898</b>	<b>36</b>



**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**City of Aurora**

Historical Data			REQUIREMENTS FOR: <u>Community Development</u>	Budget for Next Year 2019-2020			
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1			1	PERSONNEL SERVICES			1
2			2				2
3			3				3
4	0	0	4	<b>TOTAL PERSONNEL SERVICES</b>			0
5			5	<b>Total Full-Time Equivalent (FTE)</b>			0
6			6	MATERIALS AND SERVICES			6
7	67	0	7	Aurora City Council	500	500	500
8	0	0	8	Aurora Planning Commission	200	200	200
9	0	50	9	Historic Review Board	100	100	100
10	320	1,075	10	City Official Training, Conference, Mileage	7,000	7,000	7,000
11	2,336	2,507	11	Dues and Publications	3,500	3,500	3,500
12	8,580	6,054	12	Planning Consultant - City Paid	20,000	20,000	20,000
13	11,828	7,056	13	Planning Consultant - Billed to Applicant	12,000	12,000	12,000
14	9,690	7,310	14	City Engineer - Billed to Applicant	8,000	8,000	8,000
15	1,131	1,015	15	Publishing and Posting Fees	2,000	2,000	2,000
16	12,194	32,023	16	Building Permit Fees	20,000	20,000	20,000
17	3,146	2,790	17	State of Oregon Surcharge Fees	4,000	4,000	4,000
18	0	0	18	Development Code Amendments	1,500	1,500	1,500
19	0	1,000	19	Planning Assistance Grant (Bi annual)	1,000	1,000	1,000
20	41	250	20	Abatement and Lien Expense	500	500	500
21	8,372	7,193	21	Revenue Share Projects	12,000	12,000	12,000
22	2,360	10,331	22	NM School District Excise Tax	10,000	10,000	10,000
23	3,414	0	23	HRB Historic Preservation Project	12,000	12,000	12,000
24	0	0	24	UGB Project Consultants - EOA	35,000	35,000	35,000
25	0	0	25	UGB Project Legal Fees - EOA	5,000	5,000	5,000
26	0	0	26	UGB Project Planning Fees - EOA	10,000	10,000	10,000
27			27	Economic Opportunities Analysis	10,000	10,000	10,000
28			28	Emergency Management Equipment	2,000	2,000	2,000
29			29	Community Outreach	2,500	2,500	2,500
30			30	Legal - Land Use Litigation		20,000	20,000
31			31				
32	63,479	78,654	32	<b>TOTAL MATERIALS AND SERVICES</b>			178,800
33			33	CAPITAL OUTLAY			
34			34				
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>			0
36	63,479	78,654	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>			178,800

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data			REQUIREMENTS FOR: <u>Municipal Court</u>	Budget for Next Year 2019-2020			
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1			1	PERSONNEL SERVICES			1
2			2				2
3			3				3
4			4				4
5			5				5
6			6				6
7			7				7
8	0	0	8	<b>TOTAL PERSONNEL SERVICES</b>			0
9			9	<b>Total Full-Time Equivalent (FTE)</b>			0
10			10	MATERIALS AND SERVICES			10
11	0	132	11	Office Expense	200	200	200
12	3,211	7,659	12	Court Revenue Payments to Others	7,500	7,500	7,500
13	1,840	1,800	13	Court Judge	2,200	2,200	2,200
14	0	0	14	Court Interpreter	600	600	600
15			15				15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	5,051	9,591	27	<b>TOTAL MATERIALS AND SERVICES</b>			10,500
28			28	CAPITAL OUTLAY			28
29			29				29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>			0
36	5,051	9,591	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>			10,500

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS FOR: <b>Public Facilities</b>	Budget for Next Year 2019-2020			
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	PERSONNEL SERVICES				1
2			2					2
3			3					3
4			4					4
5			5					5
6			6					6
7			7					7
8	0	0	8	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0	8
9			9	<b>Total Full-Time Equivalent (FTE)</b>				9
10			10	MATERIALS AND SERVICES				10
11	1,248	1,296	11	Operating Materials and Supplies	2,000	2,000	2,000	11
12	196	514	12	Repair and Maintenance	10,000	10,000	10,000	12
13	4,290	4,162	13	Electricity and Heating	5,500	5,500	5,500	13
14	3,493	3,499	14	City Hall and Public Restroom Contract Services	4,650	4,650	4,650	14
15	6,300	6,940	15	Planter Strips, 2nd St Restroom Area Maint	7,200	7,200	7,200	15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	15,527	16,411	27	<b>TOTAL MATERIALS AND SERVICES</b>	29,350	29,350	29,350	27
28			28	CAPITAL OUTLAY				28
29			29					29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	0	0	35	<b>TOTAL CAPITAL OUTLAY</b>	0	0	0	35
36	15,527	16,411	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	29,350	29,350	29,350	36

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**City of Aurora**

Historical Data				REQUIREMENTS FOR: <u>Parks</u>	Budget for Next Year 2019-2020			
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	PERSONNEL SERVICES				1
2	13,438	13,708	2	Salaries	14,271	14,271	14,271	2
3			3					3
4	2,753	5,421	4	Benefits	11,125	11,125	11,125	4
5			5					5
6			6					6
7			7					7
8	16,191	19,129	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>25,396</b>	<b>25,396</b>	<b>25,396</b>	<b>8</b>
9		0.35	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.33</b>	<b>0.33</b>	<b>0.33</b>	<b>9</b>
10			10	MATERIALS AND SERVICES				10
11	1,558	2,697	11	Operating Material and Supplies	7,000	7,000	7,000	11
12	8,884	3,958	12	Contract Services	5,000	5,000	5,000	12
13	2,375	2,690	13	Electricity and Heating	3,500	3,500	3,500	13
14	2,254	2,063	14	Insurance and Bonds	2,000	2,000	2,000	14
15	1,197	579	15	Repair and Maintenance	9,500	9,500	9,500	15
16	72	0	16	Vehicle / Equipment Operation & Maintenance	500	500	500	16
17	4,150	9,300	17	Tree Removal and Pruning	10,000	10,000	10,000	17
18	1,350	1,494	18	Contract Services / Janitorial	2,000	2,000	2,000	18
19	10,140	10,191	19	Park Maintenance Contractor	12,000	12,000	12,000	19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	31,980	32,972	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>51,500</b>	<b>51,500</b>	<b>51,500</b>	<b>27</b>
28			28	CAPITAL OUTLAY				28
29	1,665	0	29	Equipment	10,000	10,000	10,000	29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	1,665	0	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>35</b>
36	49,836	52,101	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>86,896</b>	<b>86,896</b>	<b>86,896</b>	<b>36</b>

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**General Fund**

**City of Aurora**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	13,000	20,000	20,000	23 Transfer to City Hall Building	80,000	80,000	80,000	23
24	2,500	3,500	4,500	24 Transfer to Aurora Colony Days Fund	6,000	7,000	7,000	24
25				25				25
26				26				26
27				27				27
28				28				28
29	15,500	23,500	24,500	29 <b>TOTAL INTERFUND TRANSFERS</b>	86,000	87,000	87,000	29
30			447,671	30 <b>OPERATING CONTINGENCY</b>	399,790	398,790	398,790	30
31	15,500	23,500	472,171	31 <b>Total Requirements NOT ALLOCATED</b>	485,790	485,790	485,790	31
32	396,788	466,591	656,450	32 Total Requirements for ALL Org.Units/Programs within fund	723,444	723,444	723,444	32
33				33 Reserved for future expenditure				33
34	541,740	609,456		34 Ending balance (prior years)				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	954,028	1,099,547	1,128,621	36 <b>TOTAL REQUIREMENTS</b>	1,209,234	1,209,234	1,209,234	36

RESOURCES

Aurora Colony Days Fund est 2015-2016

City of Aurora

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2019-2020				
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2016-2017	First Preceding Year 2017-2018								
1	11,412	9,496	9,200	1	Available cash on hand* (cash basis)	11,500	11,500	11,500	1
2	0	153	125	2	Interest	200	200	200	2
3	2,500	3,500	4,500	3	Transferred IN, from General Fund	6,000	7,000	7,000	3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	0	0	50	6	Donations - Concerts	25	25	25	6
7	4,500	6,250	7,000	7	Sponsorships - Concerts	10,000	10,000	10,000	7
8	0	0	50	8	Donations - Run / Walk	25	25	25	8
9	750	1,500	580	9	Sponsorships - Run / Walk	500	500	500	9
10	0	0	25	10	Donations - Other	25	25	25	10
11	1,550	1,980	1,800	11	Fees - Run / Walk	1,200	1,200	1,200	11
12	1,980	975	800	12	Fees - Vendor	1,350	1,350	1,350	12
13	500	0	25	13	Fees - Other	25	25	25	13
14				14	Sponsorships - Other		1,000	1,000	14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	23,192	23,854	24,155	29	Total resources, except taxes to be levied	30,850	32,850	32,850	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>23,192</b>	<b>23,854</b>	<b>24,155</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>30,850</b>	<b>32,850</b>	<b>32,850</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**Aurora Colony Days Fund**

City of Aurora

1	Historical Data			2	<b>REQUIREMENTS FOR: <u>Aurora Colony Days</u></b>	Budget for Next Year 2019-2020			3
	Actual		Adopted Budget This Year Year 2018-2019			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1				1	PERSONNEL SERVICES				1
2	1,992	1,808	1,804	2	Salaries	1,966	1,966	1,966	2
3				3					3
4	474	477	768	4	Benefits	968	968	968	4
5				5					5
6				6					6
7				7					7
8	<b>2,466</b>	<b>2,285</b>	<b>2,572</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,934</b>	<b>2,934</b>	<b>2,934</b>	8
9			<b>0.04</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.04</b>	<b>0.04</b>	<b>0.04</b>	9
10				10	MATERIALS AND SERVICES				10
11	5,732	4,866	6,400	11	Concert	7,000	7,000	7,000	11
12	235	177	0	12	Vendor	500	500	500	12
13	2,202	1,382	2,300	13	Run / Walk	2,000	2,000	2,000	13
14	76	191	1,000	14	Parade	500	500	500	14
15			300	15	Car Show	300	300	300	15
16	2,985	2,342	4,500	16	Shared Expenses	6,000	6,000	6,000	16
17	0	0	1,000	17	City Improvements	1,000	1,000	1,000	17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	<b>11,230</b>	<b>8,958</b>	<b>15,500</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>17,300</b>	<b>17,300</b>	<b>17,300</b>	27
28				28	CAPITAL OUTLAY				28
29				29					29
30				30					30
31				31					31
32				32					32
33				33					33
34				34					34
35	<b>0</b>	<b>0</b>	<b>0</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	35
36	<b>13,696</b>	<b>11,243</b>	<b>18,072</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>20,234</b>	<b>20,234</b>	<b>20,234</b>	36

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Aurora Colony Days Fund**

**City of Aurora**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			6,083	30 <b>OPERATING CONTINGENCY</b>	10,616	12,616	12,616	30
31	0	0	6,083	31 <b>Total Requirements NOT ALLOCATED</b>	10,616	12,616	12,616	31
32	13,696	11,243	18,072	32 <b>Total Requirements for ALL Org.Units/Programs within fund</b>	20,234	20,234	20,234	32
33				33 <b>Reserved for future expenditure</b>				33
34	9,496	12,611		34 <b>Ending balance (prior years)</b>				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	23,192	23,854	24,155	36 <b>TOTAL REQUIREMENTS</b>	30,850	32,850	32,850	36



RESOURCES

Street / Storm Operating Fund

City of Aurora

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020					
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2016-2017	First Preceding Year 2017-2018								
1	153,660	154,047	171,000	1	Available cash on hand* (cash basis)	189,000	189,000	189,000	1
2	1,557	2,628	2,000	2	Interest	4,000	4,000	4,000	2
3	0	0	0	3	Transferred IN				3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	20	300	100	6	Sale of Assets	100	100	100	6
7	23,064	18,556	18,330	7	Street Lighting Fees	17,172	17,172	17,172	7
8	57,501	61,894	60,000	8	State Highway Taxes	73,000	73,000	73,000	8
9	0	0	50,000	9	State / City Allotment Grant	100,000	100,000	100,000	9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	235,802	237,425	301,430	29	Total resources, except taxes to be levied	383,272	383,272	383,272	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>235,802</b>	<b>237,425</b>	<b>301,430</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>383,272</b>	<b>383,272</b>	<b>383,272</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Street / Storm Operating Fund**

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Street / Storm Operating</u>	Budget for Next Year 2019-2020				
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	<b>PERSONNEL SERVICES</b>			1	
2	18,811	17,779	2	Salaries	17,972	17,972	17,972	2
3			3					3
4	5,112	4,747	4	Benefits	10,870	10,870	10,870	4
5			5					5
6			6					6
7			7					7
8	<b>23,923</b>	<b>22,526</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>28,841</b>	<b>28,841</b>	<b>28,841</b>	8
9		<b>0.35</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.34</b>	<b>0.34</b>	<b>0.34</b>	9
10			10	<b>MATERIALS AND SERVICES</b>			10	
11	3,935	4,571	11	Operating Materials and Supplies	6,000	6,000	6,000	11
12	11,523	13,332	12	Contract Services	26,000	26,000	26,000	12
13	978	1,830	13	Vehicle and Equipment Operating Expense	3,500	3,500	3,500	13
14	3,012	410	14	Vehicle and Equipment Repair and Maintenance	2,500	2,500	2,500	14
15	650	1,662	15	Street Repair and Maintenance	10,000	10,000	10,000	15
16	4,306	3,920	16	Insurance	5,000	5,000	5,000	16
17	15,965	15,688	17	Street Lights	16,500	16,500	16,500	17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	<b>40,369</b>	<b>41,413</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>69,500</b>	<b>69,500</b>	<b>69,500</b>	27
28			28	<b>CAPITAL OUTLAY</b>			28	
29	6,463	0	29	Equipment- 15% replcmnt veh/equip 30k,	5,500	5,500	5,500	29
30	0	0	30	Capital Improvements	5,000	5,000	5,000	30
31	0	0	31	State/City Allotment Grant Project	120,000	120,000	120,000	31
32	11,000	0	32	Storm Water Master Plan	0	0	0	32
33	0	150	33	UIC & TMDL Compliance	2,500	2,500	2,500	33
34			34					34
35	<b>17,463</b>	<b>150</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>133,000</b>	<b>133,000</b>	<b>133,000</b>	35
36	<b>81,755</b>	<b>64,089</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>231,341</b>	<b>231,341</b>	<b>231,341</b>	36

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Street / Storm Operating Fund**

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			128,609	30 <b>OPERATING CONTINGENCY</b>	151,931	151,931	151,931	30
31	0	0	128,609	31 <b>Total Requirements NOT ALLOCATED</b>	151,931	151,931	151,931	31
32	81,755	64,089	172,821	32 <b>Total Requirements for ALL Org.Units/Programs within fund</b>	231,341	231,341	231,341	32
33				33 <b>Reserved for future expenditure</b>				33
34	154,047	173,336		34 <b>Ending balance (prior years)</b>				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	235,802	237,425	301,430	36 <b>TOTAL REQUIREMENTS</b>	383,272	383,272	383,272	36

**FORM  
LB-11**

This fund is authorized and established by resolution #601 on 6-8-2010 for the following specified purpose: Street improvements, maintenance and repair.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2020

**City of Aurora**

**Street Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020						
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2016-2017	First Preceding Year 2017-2018									
1				1	<b>RESOURCES</b>			1			
2	82,446	97,142	112,500	2	Cash on hand * (cash basis)	129,600	129,600	129,600	2		
3	955	1,732	1,400	3	Interest	2,500	2,500	2,500	3		
4				4	Transferred IN, from other funds				4		
5	13,741	13,628	14,100	5	Street Maintenance Fee	14,310	14,310	14,310	5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	97,142	112,502	128,000	10	Total Resources, except taxes to be levied	146,410	146,410	146,410	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
<b>13</b>	<b>97,142</b>	<b>112,502</b>	<b>128,000</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>146,410</b>	<b>146,410</b>	<b>146,410</b>	<b>13</b>		
14				14	<b>REQUIREMENTS **</b>				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15	
16	0	0	128,000	16	Street/Storm	Capital Outlay	Improvements/repairs	146,410	146,410	146,410	16
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	97,142	112,502		27	Ending balance (prior years)						27
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>						28
<b>29</b>	<b>97,142</b>	<b>112,502</b>	<b>128,000</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>146,410</b>	<b>146,410</b>	<b>146,410</b>	<b>29</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Street / Storm Drain System Development Charges**

**City of Aurora**

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20			
Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Preceding Year 2016-2017	First Preceding Year 2017-18						
1			1	RESOURCES			1
2	48,961	52,397	2	Cash on hand * (cash basis)			2
3		37,431	3	Street Reimbursement			3
4		30,654	4	Street Improvement			4
5		470	5	Storm Reimbursement			5
6		1,936	6	Storm Improvement			6
7			7				7
8			8				8
9	1,292	6,460	9	Street Reimbursement Fee			9
10	1,448	7,240	10	Street Improvement Fee			10
11	54	270	11	Storm Reimbursement Fee			11
12	106	530	12	Storm Improvement Fee			12
13			13				13
14	536	982	14	Interest			14
15			15				15
16	52,397	67,879	16	Total Resources, except taxes to be levied			16
17			17	Taxes estimated to be received			17
18			18	Taxes collected in year levied			18
19	<b>52,397</b>	<b>67,879</b>	<b>19</b>	<b>TOTAL RESOURCES</b>			<b>19</b>
20			20	REQUIREMENTS **			20
21			21	Org Unit or Prog & Activity	Object Classification	Detail	
22	0	0	22	Street/Storm	Capital Outlay	Street Reimb Projects	45,855
23	0	0	23	Street/Storm	Capital Outlay	Street Improvement Projects	39,333
24	0	0	24	Street/Storm	Capital Outlay	Storm Reimb Projects	761
25	0	0	25	Street/Storm	Capital Outlay	Storm Improvement Projects	2,554
26			26				
27			27				
28			28				
29	52,397	67,879	29	Ending balance (prior years)			
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
31	<b>52,397</b>	<b>67,879</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Water Operating Fund

City of Aurora

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020					
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2016-2017	First Preceding Year 2017-2018								
1	253,678	222,669	246,000	1	Available cash on hand* (cash basis)	300,000	300,000	300,000	1
2	2,547	3,766	2,500	2	Interest	6,500	6,500	6,500	2
3				3	Transferred IN				3
4				4					4
5				5	<b>OTHER RESOURCES</b>				5
6	268,085	312,717	340,000	6	Water Sale	350,000	350,000	350,000	6
7	2,600	2,300	4,600	7	Meter Installation Sales	4,600	4,600	4,600	7
8	25,152	25,376	22,560	8	Water Sales (Filtration Assessment)	22,896	22,896	22,896	8
9	626	15	100	9	NSF charges	100	100	100	9
10	40	3,833	500	10	Sale of assets	200	200	200	10
11		966	1,050	11	Webpayment Convenience Fee	1,365	1,365	1,365	11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	552,728	571,642	617,310	29	Total resources, except taxes to be levied	685,661	685,661	685,661	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>552,728</b>	<b>571,642</b>	<b>617,310</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>685,661</b>	<b>685,661</b>	<b>685,661</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Water Operating Fund**

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Water Operating</u>	Budget for Next Year 2019-2020				
Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	<b>PERSONNEL SERVICES</b>			1	
2	65,765	74,116	2	Salaries	80,452	80,452	80,452	2
3			3					3
4	18,159	22,230	4	Benefits	42,047	42,047	42,047	4
5			5					5
6			6					6
7			7					7
8	<b>83,924</b>	<b>96,346</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>122,499</b>	<b>122,499</b>	<b>122,499</b>	8
9		<b>1.54</b>	9	<b>Total Full-Time Equivalent (FTE)</b>	<b>1.62</b>	<b>1.62</b>	<b>1.62</b>	9
10			10	<b>MATERIALS AND SERVICES</b>			10	
11			11					11
12	140,079	157,893	12	See LB-31 (page 19)	192,250	192,250	192,250	12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20			20					20
21	<b>140,079</b>	<b>157,893</b>	21	<b>TOTAL MATERIALS AND SERVICES</b>	<b>192,250</b>	<b>192,250</b>	<b>192,250</b>	21
22			22	<b>CAPITAL OUTLAY</b>			22	
23	25,688	11,911	23	Meters	20,000	20,000	20,000	23
24	14,554	7,875	24	Equipment	12,000	12,000	12,000	24
25	0	0	25	Building Improvements/Repairs	3,000	3,000	3,000	25
26	11,171	13,123	26	Water Main Improvements/Repairs	15,000	15,000	15,000	26
27	26,251	3,524	27	Capital Improvements	5,000	5,000	5,000	27
28	0	600	28	Software / Server Update	0	0	0	28
29	7,500		29	Water Rate Study				29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	<b>85,164</b>	<b>37,033</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	35
36	<b>309,167</b>	<b>291,272</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>369,749</b>	<b>369,749</b>	<b>369,749</b>	36

**Form  
OR-LB-31  
Detailed Requirements**

**City of Aurora**

General Fund

	Historical data			Requirements for <u>Water Operating</u>	Budget for next year 2019–2020				
	Actual		Adopted budget this year 2018 –2019		Proposed by Budget Officer	Approved by Budget	Adopted by Governing Body		
	Second preceding year 2016–2017	First preceding year 2017–2018							
1	20,658	19,787	20,000	1	Operating Materials and Supplies	20,000	20,000	20,000	1
2	3,577	1,755	6,000	2	Water Test Lab	5,000	5,000	5,000	2
3	14,237	7,175	7,500	3	Maintenance and Repair	7,000	7,000	7,000	3
4	8,386	7,015	8,500	4	Insurance	7,000	7,000	7,000	4
5	1,139	2,127	4,000	5	Vehicle and Equipment Operating Expense	4,000	4,000	4,000	5
6	3,086	940	5,000	6	Vehicle and Equipment Repair and Maintenance	4,000	4,000	4,000	6
7	29,260	27,075	30,000	7	Electricity and Heating	30,000	30,000	30,000	7
8	2,317	3,901	4,000	8	Office Expense	4,000	4,000	4,000	8
9	720	777	5,000	9	Training and Conference	5,000	5,000	5,000	9
10	31,843	55,233	60,000	10	Contract Services	60,000	60,000	60,000	10
11	3,990	3,997	4,500	11	Phone and Fax	5,000	5,000	5,000	11
12	4,917	4,917	5,200	12	Audit	5,200	5,200	5,200	12
13	509	513	700	13	Communications Lease	0	0	0	13
14	575	694	600	14	Uniforms / Safety Apparel	700	700	700	14
15	975	850	1,200	15	Postage / meter lease	1,600	1,600	1,600	15
16	0	4,881	2,700	16	Springbrook Lease	2,800	2,800	2,800	16
17	892	553	3,000	17	Engineer	1,500	1,500	1,500	17
18	0	0	2,000	18	Hardware and Software Support-Neptune/CE	3,000	3,000	3,000	18
19	452	417	425	19	Software Security	0	0	0	19
20	99	119	350	20	Ethics Commission Fee	200	200	200	20
21	0	0	3,000	21	Reservoir Maintenance and Repair	3,000	3,000	3,000	21
22	980	980	1,000	22	Copier Lease and Maintenance	1,000	1,000	1,000	22
23	240	300	300	23	Postage Machine Lease	0	0	0	23
24	399	400	650	24	Internet Service	650	650	650	24
25	2,360	3,175	2,600	25	On-Site Server Maintenance / Software Security	3,100	3,100	3,100	25
26	0	0	4,500	26	Filtration System Operating Expense	4,500	4,500	4,500	26
27	6,050	7,525	8,000	27	Legal	8,000	8,000	8,000	27
28		1,724	1,750	28	Webpayment Processing Fees	3,500	3,500	3,500	28
29	2,418	1,063	2,500	29	Professional Dues, Fees and Certification	2,500	2,500	2,500	29
30				30					30
31				31					31
32				32					32
33				33	<b>Total full time equivalent (FTE)*</b>				33
34				34	Ending balance (prior years)				34
35				35	<b>Unappropriated ending fund balance</b>				35
36	<b>140,079</b>	<b>157,893</b>	<b>194,975</b>	36	<b>Total requirements</b>	<b>192,250</b>	<b>192,250</b>	<b>192,250</b>	36

150-504-031 (Rev. 11-16)

\*When budgeting for personnel services expenditures, include number of related FTE positions.

ADOPTED budget 2019-2020.xls



**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Water Operating Fund**

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15	13,019	13,410	13,812	15 Loan Payment - Principal - Filtration System	14,226	14,226	14,226	15
16	7,873	7,482	7,080	16 Loan Payment - Interest - Filtration System	6,666	6,666	6,666	16
17	20,892	20,892	20,892	17 <b>TOTAL DEBT SERVICE</b>	20,892	20,892	20,892	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23			20,000	23 Transfer to Water Reserve				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	20,000	29 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0	29
30			194,818	30 <b>OPERATING CONTINGENCY</b>	195,020	195,020	195,020	30
31	20,892	20,892	235,710	31 <b>Total Requirements NOT ALLOCATED</b>	215,912	215,912	215,912	31
32	309,167	291,272	381,599	32 Total Requirements for ALL Org.Units/Programs within fund	369,749	369,749	369,749	32
33				33 Reserved for future expenditure - well replacement	100,000	100,000	100,000	33
34	222,669	259,478		34 Ending balance (prior years)				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	552,728	571,642	617,309	36 <b>TOTAL REQUIREMENTS</b>	685,661	685,661	685,661	36

**FORM  
LB-11**

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the water system

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

**City of Aurora**

**Water Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020						
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2016-2017	First Preceding Year 2017-2018									
1				1	RESOURCES			1			
2	107,049	101,714	79,400	2	Cash on hand * (cash basis)	102,000	102,000	102,000	2		
3	1,133	1,499	1,000	3	Interest	2,200	2,200	2,200	3		
4	0		20,000	4	Transferred IN, from Water Operating Fund				4		
5				5					5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	108,182	103,213	100,400	10	Total Resources, except taxes to be levied	104,200	104,200	104,200	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
<b>13</b>	<b>108,182</b>	<b>103,213</b>	<b>100,400</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>104,200</b>	<b>104,200</b>	<b>104,200</b>	<b>13</b>		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	6,468	23,598	100,400	16	Water Oper	Capital Outlay	Maintain/Improve/Expand	104,200	104,200	104,200	
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	101,714	79,615		27	Ending balance (prior years)					27	
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					28	
<b>29</b>	<b>108,182</b>	<b>103,213</b>	<b>100,400</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>104,200</b>	<b>104,200</b>	<b>104,200</b>	<b>29</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Water System Development Charges**

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20			
Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Preceding Year 2016-2017	First Preceding Year 2017-18						
1			1	RESOURCES			1
2	112,799	119,570	2	Cash on hand * (cash basis)			2
3		77,004	3	Reimbursement			3
4		77,624	4	Improvement			4
5			5				5
6	2,453	12,265	6	Reimbursement Fee			6
7	3,090	15,450	7	Improvement Fee			7
8	1,228	2,198	8	Interest			8
9			9				9
10			10				10
11			11				11
12			12				12
13			13				13
14			14				14
15			15				15
16	119,570	149,483	16	Total Resources, except taxes to be levied			16
17			17	Taxes estimated to be received			17
18			18	Taxes collected in year levied			18
19	<b>119,570</b>	<b>149,483</b>	<b>19</b>	<b>TOTAL RESOURCES</b>			<b>190,014</b>
20			20	REQUIREMENTS **			
21			21	Org Unit or Prog & Activity	Object Classification	Detail	
22	0	0	22	Water Operating	Capital Outlay	Reimbursement Projects	93,199
23	0	0	23	Water Operating	Capital Outlay	Improvement Projects	96,815
24			24				
25			25				
26			26				
27			27				
28			28				
29	119,570	149,483	29	Ending balance (prior years)			
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
31	<b>119,570</b>	<b>149,483</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>190,014</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

RESOURCES

Sewer Operating Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1	231,724	267,340	322,000	1 Available cash on hand* (cash basis)	350,000	350,000	350,000	1
2	2,518	4,805	3,000	2 Interest	8,000	8,000	8,000	2
3	0	0	0	3 Transferred IN	0	0	0	3
4				4				4
5				5 <b>OTHER RESOURCES</b>				5
6	285,983	311,029	332,600	6 Sewer Charges	349,000	349,000	349,000	6
7	40	545	500	7 Sale of Assets	500	500	500	7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	520,265	583,719	658,100	29 Total resources, except taxes to be levied	707,500	707,500	707,500	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
<b>32</b>	<b>520,265</b>	<b>583,719</b>	<b>658,100</b>	<b>32 TOTAL RESOURCES</b>	<b>707,500</b>	<b>707,500</b>	<b>707,500</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM  
LB-30**

**Sewer Operating Fund**

City of Aurora

1	Historical Data			REQUIREMENTS FOR: <u>Sewer Operating</u>	Budget for Next Year 2019-2020			1
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				PERSONNEL SERVICES				1
2	59,694	67,466	84,903	2 Salaries	88,051	88,051	88,051	2
3				3				3
4	16,585	20,890	40,677	4 Benefits	47,429	47,429	47,429	4
5				5				5
6				6				6
7				7				7
8	<b>76,279</b>	<b>88,356</b>	<b>125,580</b>	8 <b>TOTAL PERSONNEL SERVICES</b>	<b>135,479</b>	<b>135,479</b>	<b>135,479</b>	8
9			<b>1.78</b>	9 <b>Total Full-Time Equivalent (FTE)</b>	<b>1.82</b>	<b>1.82</b>	<b>1.82</b>	9
10				MATERIALS AND SERVICES				10
11				11				11
12	133,960	145,387	206,700	12 See LB-31 (page 25 )	211,400	211,400	211,400	12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	<b>133,960</b>	<b>145,387</b>	<b>206,700</b>	21 <b>TOTAL MATERIALS AND SERVICES</b>	<b>211,400</b>	<b>211,400</b>	<b>211,400</b>	21
22				CAPITAL OUTLAY				22
23	28,685	31,360	35,000	23 Equipment	16,500	16,500	16,500	23
24	0	0	5,000	24 Construction Projects	5,000	5,000	5,000	24
25	6,501	0	20,000	25 Aeration Project	20,000	20,000	20,000	25
26	7,500			26 Sewer Rate Study				26
27	0	600	1,000	27 Software / Server Update	0	0	0	27
28				28				28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	<b>42,686</b>	<b>31,960</b>	<b>61,000</b>	35 <b>TOTAL CAPITAL OUTLAY</b>	<b>41,500</b>	<b>41,500</b>	<b>41,500</b>	35
36	<b>252,925</b>	<b>265,703</b>	<b>393,280</b>	36 <b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>388,379</b>	<b>388,379</b>	<b>388,379</b>	36

**Form  
OR-LB-31  
Detailed Requirements**

**City of Aurora**

General Fund

	Historical data			Requirements for <u>Sewer Operating</u>	Budget for next year 2019–2020				
	Actual		Adopted budget this year 2018 –2019		Proposed by Budget Officer	Approved by Budget	Adopted by Governing Body		
	Second preceding year 2016–2017	First preceding year 2017–2018							
1	26,244	20,384	30,000	1	Operating Materials and Supplies	30,000	30,000	30,000	1
2	1,830	2,065	2,600	2	Permits and Fees	3,000	3,000	3,000	2
3	553	553	7,000	3	City Engineer	2,000	2,000	2,000	3
4	1,305	4,141	4,500	4	Office Expense	3,000	3,000	3,000	4
5	30,045	15,254	30,000	5	Contract Services	30,000	30,000	30,000	5
6	22,448	24,400	27,000	6	Electricity and Heating	27,000	27,000	27,000	6
7	925	987	5,000	7	Training and Conferences	5,000	5,000	5,000	7
8	1,823	2,127	3,500	8	Vehicle and Equipment Operating Expense	3,500	3,500	3,500	8
9	10,558	8,161	8,500	9	Test Lab	8,500	8,500	8,500	9
10	0	221	0	10	Rental Expense	0	0	0	10
11	2,893	2,808	3,500	11	Phone and Fax	4,000	4,000	4,000	11
12	6,160	4,849	6,000	12	Insurance	11,000	11,000	11,000	12
13	4,917	4,917	5,200	13	Audit	5,200	5,200	5,200	13
14	0	4,881	2,700	14	Springbrook Lease	2,800	2,800	2,800	14
15	6,050	7,525	8,000	15	Legal	8,000	8,000	8,000	15
16	711	872	600	16	Safety Apparal, Uniforms	800	800	800	16
17	3,224	410	3,500	17	Vehicle and Equipment Repair and Maintenance	3,500	3,500	3,500	17
18	99	119	350	18	Ethics Commission Fee	250	250	250	18
19	1,183	8,124	20,000	19	Sewer Equipment Repair and Maintenance	20,000	20,000	20,000	19
20	2,360	3,175	2,600	20	On-site Server Maintenance/Software Security	3,100	3,100	3,100	20
21	400	400	650	21	Internet Service	650	650	650	21
22	980	980	1,000	22	Copier Lease / Maintenance	1,000	1,000	1,000	22
23	975	850	1,200	23	Postage	1,300	1,300	1,300	23
24	240	300	300	24	Postage Machine Lease	300	300	300	24
25	2,229	4,733	7,500	25	Lagoon Maintenance	7,500	7,500	7,500	25
26	452	417	500	26	Software Security	0	0	0	26
27	0	0	5,000	27	Collection System Maintenance	5,000	5,000	5,000	27
28	5,356	21,734	20,000	28	Biosolids (Sludge)	25,000	25,000	25,000	28
29				29					29
30				30					30
31				31					31
32				32					32
33				33	<b>Total full time equivalent (FTE)*</b>				33
34				34	Ending balance (prior years)				34
35				35	<b>Unappropriated ending fund balance</b>				35
36	<b>133,960</b>	<b>145,387</b>	<b>206,700</b>	36	<b>Total requirements</b>	<b>211,400</b>	<b>211,400</b>	<b>211,400</b>	36

150-504-031 (Rev. 11-16)

\*When budgeting for personnel services expenditures, include number of related FTE positions.

ADOPTED budget 2019-2020.xls

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**Sewer Operating Fund**

City of Aurora

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-2020			Line Item
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0	4
5				5 <b>Total Full-Time Equivalent (FTE)</b>				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23			20,000	23 Transfer to Sewer Reserve	20,000	20,000	20,000	23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	20,000	29 <b>TOTAL INTERFUND TRANSFERS</b>	20,000	20,000	20,000	29
30			244,820	30 <b>OPERATING CONTINGENCY</b>	199,121	199,121	199,121	30
31	0	0	264,820	31 <b>Total Requirements NOT ALLOCATED</b>	219,121	219,121	219,121	31
32	252,925	265,703	393,280	32 Total Requirements for ALL Org.Units/Programs within fund	388,379	388,379	388,379	32
33				33 Reserved for future expenditure - lagoon upgrade	100,000	100,000	100,000	33
34	267,340	318,016		34 Ending balance (prior years)				34
35				35 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>				35
36	520,265	583,719	658,100	36 <b>TOTAL REQUIREMENTS</b>	707,500	707,500	707,500	36

**FORM  
LB-11**

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the sewer system

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

**City of Aurora**

**Sewer Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020					
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Preceding Year 2016-2017	First Preceding Year 2017-2018								
1				1	RESOURCES			1		
2	96,283	50,254	38,000	2	Cash on hand * (cash basis)	2,000	2,000	2,000	2	
3	719	807	500	3	Interest	10	10	10	3	
4	0		20,000	4	Transferred IN, from Sewer Operating Fund	20,000	20,000	20,000	4	
5				5					5	
6				6					6	
7				7					7	
8				8					8	
9				9					9	
10	97,002	51,061	58,500	10	Total Resources, except taxes to be levied	22,010	22,010	22,010	10	
11				11	Taxes estimated to be received				11	
12				12	Taxes collected in year levied				12	
<b>13</b>	<b>97,002</b>	<b>51,061</b>	<b>58,500</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>22,010</b>	<b>22,010</b>	<b>22,010</b>	<b>13</b>	
14				14	REQUIREMENTS **				14	
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15	
16		0	22,000	16	Water Oper	Capital Outlay	Maintain/Improve/Expand	22,010	22,010	22,010
17	46,748	1,752		17	Water Oper	Capital Outlay	Sewer Master Plan			
18			36,500	18	Water Oper	Capital Outlay	Waste Water Collection MP			
19				19						
20				20						
21				21						
22				22						
23				23						
24				24						
25				25						
26				26						
27	50,254	49,309		27	Ending balance (prior years)					
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					
<b>29</b>	<b>97,002</b>	<b>51,061</b>	<b>58,500</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>22,010</b>	<b>22,010</b>	<b>22,010</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.



**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Sewer System Development Charges**

City of Aurora

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20						
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2016-2017	First Preceding Year 2017-18									
1				1	RESOURCES			1			
2	43,366	45,870		2	Cash on hand * (cash basis)			2			
3			41,105	3	Reimbursement			3			
4			17,636	4	Improvement			4			
5				5				5			
6	1,294	6,470	5,176	6	Reimbursement Fee			6			
7	738	3,690	2,952	7	Improvement Fee			7			
8	472	839	600	8	Interest			8			
9				9				9			
10				10				10			
11				11				11			
12				12				12			
13				13				13			
14				14				14			
15				15				15			
16	45,870	56,869	67,469	16	Total Resources, except taxes to be levied			16			
17				17	Taxes estimated to be received			17			
18				18	Taxes collected in year levied			18			
19	<b>45,870</b>	<b>56,869</b>	<b>67,469</b>	19	<b>TOTAL RESOURCES</b>			<b>19</b>			
20				20	REQUIREMENTS **			20			
21				21	Org Unit or Prog & Activity	Object Classification	Detail		21		
22	0	0	46,665	22	Water Operating	Capital Outlay	Reimbursement Projects	49,693	22		
23	0	0	20,804	23	Water Operating	Capital Outlay	Improvement Projects	22,305	23		
24				24					24		
25				25					25		
26				26					26		
27				27					27		
28				28					28		
29	45,870	56,869		29	Ending balance (prior years)				29		
30				30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				30		
31	<b>45,870</b>	<b>56,869</b>	<b>67,469</b>	31	<b>TOTAL REQUIREMENTS</b>			<b>71,998</b>	<b>71,998</b>	<b>71,998</b>	<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**BONDED DEBT  
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or  
 General Obligation Bonds

**G.O. Waste Water Bond Debt Service**

**City of Aurora**

360,242

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020						
Actual		Adopted Budget This Year 2018- 2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2016-2017	First Preceding Year 2017-2018									
1			1	<b>Resources</b>			1			
2	22,292	23,376	2	Beginning Cash on Hand (Cash Basis)	26,000	26,000	26,000	2		
3			3					3		
4	9,894	8,586	4	Previously Levied Taxes to be Received	8,000	8,000	8,000	4		
5	2,017	3,165	5	Interest	3,500	3,500	3,500	5		
6			6					6		
7			7					7		
8	34,203	35,127	8	Total Resources, Except Taxes to be Levied	37,500	37,500	37,500	8		
9			9	Taxes Estimated to be Received *	336,675	336,675	336,675	9		
10	323,548	322,996	10	Taxes Collected in Year Levied				10		
11	<b>357,751</b>	<b>358,123</b>	11	<b>TOTAL RESOURCES</b>	<b>374,175</b>	<b>374,175</b>	<b>374,175</b>	11		
				<b>Requirements</b>						
				<b>Bond Principal Payments</b>						
12			12	Bond Issue	Budgeted Payment Date			12		
13	235,000	250,000	13	Series 2009	06/01/2020	295,000	295,000	295,000	13	
14			14					14		
15			15					15		
16	<b>235,000</b>	<b>250,000</b>	16	<b>Total Principal</b>			<b>295,000</b>	<b>295,000</b>	<b>295,000</b>	16
				<b>Bond Interest Payments</b>						
17			17	Bond Issue	Budgeted Payment Date			17		
18	49,687	44,987	18	Series 2009	12/01/2019	34,588	34,588	34,588	18	
19	49,688	44,988	19	Series 2009	06/01/2020	34,587	34,587	34,587	19	
20			20					20		
21	<b>99,375</b>	<b>89,975</b>	21	<b>Total Interest</b>			<b>69,175</b>	<b>69,175</b>	<b>69,175</b>	21
				<b>Unappropriated Balance for Following Year By</b>						
22			22	Bond Issue	Projected Payment Date			22		
23			23					23		
24			24					24		
25			25					25		
26	23,376	18,148	26	Ending balance (prior years)					26	
27		10,000	27	<b>Total Unappropriated Ending Fund Balance</b>			10,000	10,000	10,000	27
28	0		28	Loan Repayment to _____ Fund					28	
29			29	Tax Credit Bond Reserve					29	
30	<b>357,751</b>	<b>358,123</b>	30	<b>TOTAL REQUIREMENTS</b>			<b>374,175</b>	<b>374,175</b>	<b>374,175</b>	30

**FORM  
LB-11**

This fund is authorized and established by resolution #7631 on 3-14-2011 for the following specified purpose: maintenance, repairs, upgrades to the city parks

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2021

**City of Aurora**

**Park Reserve Fund**

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020						
	Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Preceding Year 2016-2017	First Preceding Year 2017-2018									
1				1	<b>RESOURCES</b>			1			
2	1,150	1,162	1,180	2	Cash on hand * (cash basis)	1,210	1,210	1,210	2		
3	12	19	15	3	Interest	25	25	25	3		
4		0	6,000	4	Putding River Watershed Council Funds	0	0	0	4		
5				5	Transferred IN				5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	1,162	1,181	7,195	10	Total Resources, except taxes to be levied	1,235	1,235	1,235	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
<b>13</b>	<b>1,162</b>	<b>1,181</b>	<b>7,195</b>	<b>13</b>	<b>TOTAL RESOURCES</b>	<b>1,235</b>	<b>1,235</b>	<b>1,235</b>	<b>13</b>		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15	
16	0	0	7,195	16	Parks	Capital Outlay	Maintain/Repair/Upgrade	1,235	1,235	1,235	16
17				17							17
18				18							18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27	1,162	1,181		27	Ending balance (prior years)						27
28				28	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>						28
<b>29</b>	<b>1,162</b>	<b>1,181</b>	<b>7,195</b>	<b>29</b>	<b>TOTAL REQUIREMENTS</b>			<b>1,235</b>	<b>1,235</b>	<b>1,235</b>	<b>29</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**Park System Development Charges**

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20			
Actual		Adopted Budget Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Preceding Year 2016-2017	First Preceding Year 2017-18						
1			1	RESOURCES			1
2	42,777	43,232	2	Cash on hand * (cash basis)			2
3		12,471	3	Reimbursement			3
4		42,337	4	Improvement			4
5			5				5
6	0	536	6	Reimbursement Fee			6
7	0	8,284	7	Improvement Fee			7
8	455	766	8	Interest			8
9			9				9
10			10				10
11			11				11
12			12				12
13			13				13
14			14				14
15			15				15
16	43,232	52,818	16	Total Resources, except taxes to be levied			16
17			17	Taxes estimated to be received			17
18			18	Taxes collected in year levied			18
19	<b>43,232</b>	<b>52,818</b>	<b>19</b>	<b>TOTAL RESOURCES</b>			<b>19</b>
20			20	REQUIREMENTS **			20
21			21	Org Unit or Prog & Activity	Object Classification	Detail	
22	0	0	22	Parks	Capital Outlay	Reimbursement Projects	13,596
23	0	0	23	Parks	Capital Outlay	Improvement Projects	52,692
24			24				
25			25				
26			26				
27			27				
28			28				
29	43,232	52,818	29	Ending balance (prior years)			
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			
31	<b>43,232</b>	<b>52,818</b>	<b>31</b>	<b>TOTAL REQUIREMENTS</b>			<b>31</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**City Hall Building Fund**

**City of Aurora**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2019-20				
Actual		Adopted Budget Year 2018-2019	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body			
Preceding Year 2016-2017	First Preceding Year 2017-18										
1			1	RESOURCES						1	
2	133,306	144,751	169,000	2	Cash on hand * (cash basis)			197,000	197,000	197,000	2
3	1,562	2,747	2,000	3	Interest			4,500	4,500	4,500	3
4	1,883	2,069	5,800	4	Business License Surcharge			4,000	4,000	4,000	4
5	13,000	20,000	20,000	5	Transfer from General Fund			80,000	80,000	80,000	5
6				6	Donations / Grants			100	100	100	6
7				7							7
8				8							8
9				9							9
10				10							10
11				11							11
12				12							12
13				13							13
14				14							14
15				15							15
16	149,751	169,567	196,800	16	Total Resources, except taxes to be levied			285,600	285,600	285,600	16
17				17	Taxes estimated to be received						17
18				18	Taxes collected in year levied						18
19	<b>149,751</b>	<b>169,567</b>	<b>196,800</b>	19	<b>TOTAL RESOURCES</b>			<b>285,600</b>	<b>285,600</b>	<b>285,600</b>	19
20				20	REQUIREMENTS **						20
21				21	Org Unit or Prog & Activity	Object Classification	Detail				21
22	0	0	196,800	22	Public Facilities	Capital Outlay	Capital Building Project	285,600	285,600	285,600	22
23	5,000	0	0	23	Public Facilities	Capital Outlay	Building Needs Assessment				23
24				24							24
25				25							25
26				26							26
27				27							27
28				28							28
29	144,751	169,567		29	Ending balance (prior years)						29
30				30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>						30
31	<b>149,751</b>	<b>169,567</b>	<b>196,800</b>	31	<b>TOTAL REQUIREMENTS</b>			<b>285,600</b>	<b>285,600</b>	<b>285,600</b>	31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

# Section 5

Enacting Resolutions



**RESOLUTION NUMBER 763**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1. Police protection
2. Fire protection
3. Street construction, maintenance and lighting
4. Sanitary sewer
5. Storm sewers
6. Planning, zoning and subdivision control
7. One or more utility services

and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

Be it resolved that the City of Aurora hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- Police protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning and subdivision control
- Water services

Approved by the City Council of the City of Aurora this 11<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
Kris Sallee, Mayor

ATTEST:

  
\_\_\_\_\_  
W.Scott Jorgensen, City Recorder



**RESOLUTION NUMBER 764**

**A RESOLUTION DECLARING THE CITY'S ELECTION TO  
RECEIVE STATE REVENUES**

**BE IT HEREBY RESOLVED:**

Pursuant to ORS 221.770, the City of Aurora hereby elects to receive state revenues for fiscal year 2019-2020.

PASSED by the City Council the 11<sup>th</sup> day of June, 2019.

APPROVED by the Mayor this 11<sup>th</sup> day of June, 2019.



\_\_\_\_\_  
Kris Sallee, Mayor

ATTEST:



\_\_\_\_\_  
W. Scott Jorgensen, City Recorder

I hereby certify that a public meeting before the Budget Committee was held on May 8, 2019, and a public hearing before the City Council was held on June 11, 2019, giving citizens an opportunity to comment on the use of State Revenue Sharing.



\_\_\_\_\_  
W. Scott Jorgensen, City Recorder

**City of Aurora  
Resolution Number 765**

**A Resolution Adopting the 2019-2020 Budget  
and Making Appropriations**

**Adopting the Budget**

**BE IT RESOLVED** that the City Council of the City of Aurora hereby adopts the budget approved by the Budget Committee for the Fiscal Year 2019-2020, in the sum of \$ 4,368,950 now on file at City Hall and at [www.ci.aurora.or.us](http://www.ci.aurora.or.us).

**Resolution Making Appropriations**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated as follows:

<b>General Fund</b>		<b>Aurora Colony Days Fund</b>	
Administration	\$ 397,898	Aurora Colony Days	\$ 20,234
Community Development	198,800	Contingency	12,616
Municipal Court	10,500	<b>Total</b>	<b>\$ 32,850</b>
Public Facilities	29,350		
Parks	86,896	<b>City Hall Building Fund</b>	
Transfers Out	87,000	Public Facilities	\$ 285,600
Contingency	398,790	<b>Total</b>	<b>\$ 285,600</b>
<b>Total</b>	<b>\$ 1,209,234</b>		
		<b>Street / Storm Reserve Fund</b>	
<b>Street / Storm Operating Fund</b>		Streets / Storm	\$ 146,410
Streets / Storm	\$ 231,341	<b>Total</b>	<b>\$ 146,410</b>
Contingency	151,931		
<b>Total</b>	<b>\$ 383,272</b>	<b>Street / Storm SDC Fund</b>	
		Streets / Storm	\$ 88,503
		<b>Total</b>	<b>\$ 88,503</b>
		<b>Water Reserve Fund</b>	
<b>Water Operating Fund</b>		Water	\$ 104,200
Water Operations	\$ 369,749	<b>Total</b>	<b>\$ 104,200</b>
Debt Service	\$ 20,892		
Contingency	195,020	<b>Water SDC Fund</b>	
Reserved for Future Expenditures	100,000	Water	\$ 190,014
<b>Total</b>	<b>\$ 685,661</b>	<b>Total</b>	<b>\$ 190,014</b>

**Sewer Operating Fund**

Sewer Operations	\$ 388,379
Transfers Out	\$ 20,000
Contingency	199,121
Reserved for Future Expenditures	100,000

<b>Total</b>	<b>\$ 707,500</b>
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**G O Water Water Bond Fund**

Debt Service	364,175
Unappropriated	10,000

<b>Total</b>	<b>\$ 374,175</b>
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**Park Reserve Fund**

Parks	\$ 1,235
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<b>Total</b>	<b>\$ 1,235</b>
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**Sewer Reserve Fund**

Sewer	\$ 22,010
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<b>Total</b>	<b>\$ 22,010</b>
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**Sewer SDC Fund**

Sewer	\$ 71,998
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<b>Total</b>	<b>\$ 71,998</b>
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**Park SDC Fund**

Parks	\$ 66,288
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<b>Total</b>	<b>\$ 66,288</b>
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<b>Total Appropriations All Fund</b>	<b>\$ 4,158,950</b>
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<b>Total Unappropriated and Reserve Amounts, All Funds</b>	<b>\$ 210,000</b>
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<b>Total Adopted Budget</b>	<b>\$ 4,368,950</b>
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Adopted this 11th day of June, 2019.



Kris Sallee, Mayor

ATTEST:



W. Scott Jorgensen, City Recorder