

RESOLUTION NUMBER 595

A RESOLUTION REGARDING THE CREDIT CARD POLICY

WHEREAS, the City currently has a Credit Card Policy in place allowing specified City officials to use the City's credit card;

WHEREAS, Resolution 563 was passed on October 14, 2008, and requires a new Resolution to change the specified users of the City's credit card policy;

WHEREAS, there have been changes in the City Recorder and Police Chief since the passage of Resolution 563;

WHEREAS, the Credit Card Policy currently allows a maximum limit of \$500.00 on each credit card issued to authorized users;

WHEREAS, it would be advantageous and desirable to the day-to-day functioning of the City for the City Recorder's credit card to have a maximum allowed limit of \$2000.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT:

Section 1. The City of Aurora hereby removes authorization for the use of City credit cards from the former City Recorder, Laurie Boyce, and the former Police Chief, Chris Conboy.

Section 2. The City of Aurora authorizes Michael Reedy, Police Chief to use a City issued credit card and City Recorder Kelly Richardson

Section 3. The City of Aurora authorizes an increase on the limit of the credit card issued to the City Recorder from \$500.00 to \$2000.00. This change shall be reflected in the Credit Card Policy of the City of Aurora.

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ADOPTED by the Aurora City Council at a City Council meeting held on Tuesday, January 12, 2010. This resolution is effective January 12, 2010.

Dated this ____ day of January, 2010.

APPROVED AS TO FORM:

City Attorney

ATTEST

Jim Meirow, Mayor

City Recorder

Resolution Number 595
A Resolution Regarding the Credit Card Policy
City Council Meeting
January 12, 2010

Minutes
Aurora City Council Meeting
Tuesday, January 12, 2010 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Bob Southard, Public Works Superintendent
Mike Reedy, Police Chief
Kelly Richardson, Interim City Recorder
Jan Vlcek, Finance Officer

STAFF ABSENT:

VISITORS PRESENT: Guy Sperb, Aurora

1. Call to Order of Regular Meeting

The meeting was called to order by Mayor Jim Meirow at 7:00 p.m.

2. Administrative Assistant does Roll Call

Councilor Taylor –Present
Councilor Roberts - Present
Councilor Sahlin - Present
Councilor Brotherton - Present
Mayor Meirow - Present

3. Consent Agenda

- I. City Council Meeting Minutes – November 10, 2009
- II. City Council Meeting Minutes – December 08, 2009
- III. Historic Review Board Minutes – November 19, 2009

A motion to accept the minutes for City Council Meeting November 10, 2009 and December 08, 2009 was made by Councilor Sahlin and seconded by Councilor Taylor. Motion Passes Unanimously.

Correspondence

- I. An Aurora Airport Services Analysis Cost Estimate, along with Project Description
- II. A Letter for the Marion County Board of Commissioners. (Leaseco Inc App.)
- III. A Meeting Notice Land Conservation and Development (January 20-22, 2010)

A motion to accept the correspondence was made by Councilor Taylor and seconded by Councilor Roberts. Motion Passes Unanimously.

4. Appointment of City Recorder, Kelly Richardson

A motion to appoint the new City Recorder Kelly Richardson was made by Councilor Brotherton and seconded by Councilor Sahlin. Motion Passes Unanimously.

5. Visitor – Guy Sperb of Aurora;

Mr. Sperb shared a concern with the Council in regards to the amount of time he felt is should take to process a mechanical permit. Mr. Sperb was unsatisfied with the amount of time he said it took. The Council assured Sperb they would look into this.

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

6. Discussion with the Parks Committee

- A. Nothing to report. The next parks meeting will be on February. Bob Southard Public Works Superintendant states that he will start taking care of the present mole problem again in February.

7. Reports

A. Police Chief's Report (Chief Reedy) Included in packet.

Police Chief Reedy reads his report in its entirety to the Council.
No discussion except to ask how Officer Reilly is liking his training.

B. Finance Officer's Report (not Included in packets)

Vlcek reads her report that was given to Council that evening. She does not read it to its entirety. This report is on file for public review.

C. Public Works Department's Report (report included In packet)

- a. Public Works Activity Report; Southard reads his report. Southard also states that his equipment is working correctly. A valve on the Head Works has frozen up it is for the freshwater rinse, it will not affect the DMR he states that it is not an emergency however, the parts have been order to fix it. Southard states that we have a contractor working on the second street restrooms. Mayor Meirow asks Southard to meet with Darvin more and keep him posted. Southard states he will.
- b. A Discussion on the Monthly Project Status Report for the Water System Filtration, Southard asks Council for approval for purchase of surveying equipment that is hooked into satellite receiver in a cell phone and ties us directly into the State and County.

A motion to accept the purchase of the surveying equipment using the water, street, and park contingency funds was made by Councilor Taylor and seconded by Councilor Brotherton
Motion Passes Unanimously.

- D. **City Recorder's Report – Memo (included in packet)**
City Recorder Kelly Richardson reads portions of her report to the Council that Richardson felt were more pertinent, and ongoing issues.

- E. **City Attorney's Report-(Not included in packet.)**
Settlement hearing set for January 22, 2010.
Sam Sears from Koho law is leaving at the end of the month City Attorney Koho is not replacing him at this time.
Koho states that the Hardman appeal has been filed the hopes are not to go to a hearing stage.
The ACLU situation has been sent to their attorney and they are looking into it.

8. Resolutions and Ordinances

A. Discussion and approval of Ordinance Number 455 - An Ordinance Amending the City of Aurora Municipal Code.

The first reading of Ordinance 455 is done by title only. Do we have any discussion or comment? There are no comments.

A motion to approve the first reading of Ordinance Number 455 is made by Councilor Taylor and seconded by Councilor Sahlin. Motion Passes Unanimously.

B. Discussion on Ordinance Number 451 An Ordinance Adopting the City of Aurora Transportation System Plan of 2009 and all exhibits thereto: Amending the Aurora Comprehension Plan and Amending the Code.

The first reading of Ordinance Number 451 is done by title only. Do we have any discussion or comment? There are no comments. This is draft form until specific dates are presented.

A motion to accept Ordinance Number 451 is made by Councilor Roberts and seconded by Councilor Brotherton. Motion Passes Unanimously.

C. Resolution 595 A Resolution Regarding the Credit Card Policy and repealing Resolution number 563.

A motion to accept Resolution Number 595 repealing Resolution Number 563 with the changes proposed was made by Councilor Taylor and seconded by Councilor Roberts. Motion Passes Unanimously.

D. Discussion and approval of Resolution Number 596 A Temporary Water Filtration System Fund.

A motion to approve Resolution Number 596 was made by Councilor Taylor and seconded by Councilor Roberts. Motion Passes Unanimously.

E. Discussion and approval of Resolution Number 597 A Temporary Memorial Park Renovation Fund.

A motion to approve Resolution Number 597 was made by Councilor Roberts and seconded by Councilor Sahlin. Motion Passes Unanimously.

9. Old Business

10. New Business

A. Discussion of a large fir tree at or near 21180 Main Street.

A motion to remove the tree is made by Councilor Brotherton at the home owners expence because the tree is over 24 inches around and a danger to the public seconded by Councilor Sahlin. Motion Passes Unanimously.

11. Adjourn

The meeting adjourned at 8:35 P.M



Jim Meirow, Mayor

ATTEST:



Kelly Richardson, City Recorder