

RESOLUTION NO. 251

A RESOLUTION AMENDING THE EMPLOYEE HANDBOOK/PERSONNEL POLICY.

BE IT RESOLVED the Aurora City Council hereby adopts the following changes and or additions to the City of Aurora Employee Handbook/Personnel Policy as follows:


SECTION 2.2 HOURS OF WORK - <ADDITION TO> The length and timing of lunch and coffee breaks shall also be determined by the City Council.

SECTION 4.2 VACATIONS - <CHART OF EARNED VACATION ELIMINATED - NEW ADDITION>

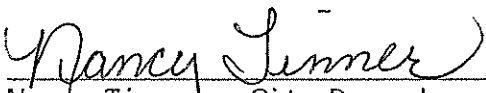
0 to 5 years	3.3 hours/month	5 days/year
5 to 10 years	6.7 hours/month	10 days/year
10 years & after	10 hours/month	15 days/year

SECTION 7.8 COMPENSATORY OVERTIME - EXEMPTED EMPLOYEES - <INSERTION IN PARAGRAPH 2 AFTER times the normal rate.> Overtime for the City Recorder shall be authorized by the Mayor, overtime for the Public Works Superintendent shall be authorized by the Public Works Commissioner, overtime for the Police Chief shall be authorized by the Police Commissioner. Unless in the case of the Public Works Superintendent or the Police Chief the overtime is necessitated by an emergency and it is impractical to reach the appropriate Commissioner for authorization.

ADOPTED by the Aurora City Council at their regularly scheduled meeting on Tuesday, July 27, 1993.


Susan E. Engels - Mayor

ATTEST:


Nancy Tinner - City Recorder