

Dufner stated that the typical planning stages are to update all the Master Plans, and then do the Comprehensive Plan Update. Dufner stated that the City has until June 30, 2009 under this grant to complete the Comprehensive Plan Update.

Dufner stated that if the City was to do an Urban Growth Boundary Expansion that this would be an extensive project to take on.

Vice-Chair, Lebens stated that he would like to see a Master Plan for all the properties located between the Aurora City Hall and the Aurora Post Office. Vice-Chair, Lebens was thinking about an Urban Renewal District. Dufner stated that the Urban Renewal District Plan would be a very specific plan on what the property owner's could do with there properties. Commissioner Kaiser stated that he would like to see an Urban Renewal District, as well. (**Note:** The City Recorder will look into what it would take to create and start an Urban Renewal District to help keep the cost down for the City).

Discussion on the Aurora Visioning Document 2 – It was agreed by the Planning Commissioners that were present at this workshop that it would be a good idea for Suzanne Dufner to prepare a one-page chart which shows the individual tasks with the timelines outlined for each task, and shows which one of these projects are linked together and how they are linked together.

Dufner stated that Vice-Chair, Lebens and my self went through the Visioning Document and pulled out the items that the Planning Commission would need to discuss. Dufner stated that some of the tasks would be more appropriate to have City Council accomplish these tasks.

Commissioner Kaiser stated that the Work Plan should list items that the Planning Commission or the City is currently working on; for example, the TSP and the Water Master Plan. Commissioner Kaiser stated that the Planning Commission should take some of these action steps and incorporate them into the TSP and the Water Master Plan right now. Commissioner Kaiser stated that the Planning Commission should focus on the items that are currently going on within the city right now.

Vice-Chair, Lebens stated that the Work Plan that has been put together is going to be an on going working document. Vice-Chair, Lebens stated that he would like to make a recommendation to the Planning Commission next week (recommendation to schedule at least two more work sessions to hammer out any problems with the wording on the Work Plan).

Work Plan Explanation of These Particular Items – Dufner stated that on Task Number 1, Action 4 A – Identify area where curbs, sidewalks, and underground utilities are deficient – this item will be covered in the Transportation Growth Management Grant.

Dufner stated that the initial “TEM” means “Transportation Enhancement Management Grant”, which these grants are very competitive. Dufner stated that the initials “PWDS” means “Public Works Development Standards”. Vice-Chair, Lebens stated that if there are acronyms that these are spelled out in the actual document or in a foot note at the bottom of the page. Commissioner Kaiser stated that the actual cost of the engineering work must also be part of the grant process, because of the lack of funding for the City.

Commissioner Kaiser stated that the City needs to update their System Development Charges, but the City can no do that until all of the Master Plans have been updated. Dufner stated that the Ordinance needs to list a factor in it that raises the System Development Charges every year without having to update the Ordinance every year.

Commissioner Gibson stated that on item 4.3 A, Accessibility, he would like to know who was looking at these issues during the development stages of the project. Dufner stated that the accessibility issue should be looked at by your city planner.

Commissioner Kaiser stated that he would like some clarification on what “enhancement” means, and he would like to see some examples of ways to enhance the community listed on the Work Plan. Dufner stated that she could list some examples of enhancements in parenthesis.

Vice-Chair, Lebens stated that he would like to see connectivity from one end of town to the other end of town. Dufner stated there should be something in the TSP that designates the bike paths/pedestrian paths, and there needs to be more language on 4.3 A.

Dufner stated that she would suggest working on the following items first:

- Managed Growth – (Visioning Theme 3)
- Green Space and Recreation (Parks)

Discussion on the potential updates to the Development Code – Commissioner Kaiser stated that he would like to see one master list for all the Development Code Updates (these updates would come from Jason Sahlin, Renata Wakeley, and Laurie Boyce has some changes). Commissioner Kaiser stated that the Gateway Standards needs more detail. For example, the size of the signs in the Gateway District, the fence heights, the fencing material that is allowed or not allowed, and the height of the fence along Highway 99E. Commissioner Kaiser stated that Airport Road should be listed in the Gateway Standards Section of the Aurora Municipal Code. (Note: after the meeting, Suzanne decided that it would be a cost savings for the City of Aurora to have Laurie Boyce compile the list and then email the list to Renata for her added comments).

Dufner stated that the Planning Commission should take a look at the Master List of Development Code updates and pick 5 items that are pressing issues and update these items first. Then work your way to some of the other items that need to be updated.

Vice-Chair, Lebens stated that the bottom line is that the Planning Commission needs to know the extent of the Development Code updates to be able to better plan how to tackle the updates.

Dufner went on to say that the annual update to the Development Code should only be to clean up the typos, but the typos still need the following items:

- send out notices to the property owners to allow them time to comment
- to hold a public hearing on the Council level
- And adopt the updates by Ordinance.

Commissioner Kaiser stated that the Planning Commission has requested that the Developer install a bus shelter on Highway 99E, but the Development Code does not list any requirements for a bus shelter. This needs to be added to the Master List of Development Code updates.

3. **Adjourn**

The Planning Commission Workshop was adjourned at 8:25p.m.

Bob Lebens, Vice-Chair

ATTEST:

Laurie Boyce, City Recorder